

Army ERP Services – (Selected) Draft RFP Sections

Army ERP Services DRAFT RFP Sections

1. CLIN Structure

Base Ordering Period (3 years)

- Labor
- ODCs (Travel)
- CDRL - Quarterly Progress Report
- Manpower Reporting

Option Ordering Period (2 years)

- Labor
- ODCs (Travel)
- CDRL - Quarterly Progress Report
- Manpower Reporting

2. North American Industry Classification System (NAICS) code

NAICS code for this acquisition is 541519: Professional, Scientific, and Technical Services/Other Computer Related Services which has a Small Business size standard of \$25.5M.

3. FAR Clauses for Minimum and Maximum Order Limits

3.1 52.216-18 Ordering

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from Date of Award through 1,825 Days after Award [insert dates at award].

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered “issued” when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

Army ERP Services – (Selected) Draft RFP Sections

3.2 52.216-19 Order Limitations

- (a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than \$0.00 the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.
- (b) Maximum order. The Contractor is not obligated to honor –
- (1) Any order for a single item in excess of N/A;
 - (2) Any order for a combination of items in excess of N/A; or
 - (3) A series of orders from the same ordering office within N/A days that together call for quantities exceeding the limitation in subparagraph (b)(1) or (2) of this section.
- (c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.
- (d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within N/A days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

3.3 52.216-22 Indefinite Quantity

- (a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.
- (b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum." The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."
- (c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

Army ERP Services – (Selected) Draft RFP Sections

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries or provide any services under this contract after 12 months after expiration of the Final Ordering Period.

4. Guaranteed Minimum

The guaranteed minimum award of \$10,000 will be satisfied through a Firm Fixed Price Task Order (TO) awarded to all basic contract awardees in conjunction with the basic contract award. This first TO will be performed during the basic contract base Period of Performance (PoP) and will satisfy the guaranteed minimum award for the entire basic contract.

The TO will include the following scope:

- The Contractor shall participate in a Post Award Conference (PAC) with the Government that will focus on key themes and enablers to promote an effective relationship between the Government and Contractor teams. During the PAC, the Contractor shall address SAP ERP domain specific topics, Army ERP enterprise initiatives, administrative/programmatic recommendations, enhancing business efficiencies, and reducing Contractor overhead costs.
- The Contractor shall prepare and submit the following deliverables for Government approval:
 - Briefing slides for the PAC
 - Meeting minutes and report documenting outcomes, 'quick hits,' and a recommendation on each issue from the PAC

5. On/Off Ramp Procedures

ON-RAMP PROCEDURES

The Government reserves the right to announce a new competition (On-Ramp) for the purpose of adding additional Small Business Multiple Award Task Order Contract (SB MATOC) IDIQ holders. On-Ramp procedures may be implemented during year three of the basic contract by reopening the competition and utilizing the same basis of award established in the initial Army ERP Services Solicitation W52P1J-14-R-0059.

On-Ramp notification procedures will include publicizing a notice on FedBizOps, issuing a solicitation, and conducting a source selection. Any resulting contracts awarded will include the same terms and conditions as the basic contract. On-Ramped Contractor awards will start at the beginning of year four of the basic contract and will have a two year ordering period. Neither the overall Period of Performance nor the ceiling of the basic contract will be changed as a result of implementing On-Ramp procedures.

Army ERP Services – (Selected) Draft RFP Sections

OFF-RAMP PROCEDURES

The Government reserves the right to implement Off-Ramp procedures, which would result in the removal of IDIQ holders. The criteria for Off-Ramping may include IDIQ holders not having at least one TO award (excluding the guaranteed minimum award) and/or having less than satisfactory Contractor Performance Assessment Reporting System (CPARS) ratings specific to TOs awarded under their Army ERP Services SB MATOC IDIQ contract. If implemented, Off-Ramping would be accomplished by not exercising the option period (final 2 years) for IDIQ holders who meet the criteria listed above, if it is in the Government's best interest to do so.

6. Contract Types

Multiple contract types (pricing arrangements) will be utilized for TOs to include Fixed Price (FP) and Cost Reimbursable (CR). Cost Plus Award Fee (CPAF) will only be used on a limited basis. Time and Materials (T&M) will be intensely scrutinized and will only be used if no other contract type will suffice.

7. Basis for Award

A. Basis for Award (Section M)

Awards will be made using formal source selection procedures in accordance with (IAW) Federal Acquisition Regulation (FAR) 15.1 and the DoD Source Selection Procedures. This acquisition will be conducted using the Best-Value Tradeoff Process authorized at FAR 15.101-1; therefore, the Offerors whose proposals are determined to be the most beneficial to the Government given appropriate consideration to the three evaluation factors (Technical, Past Performance, and Price) will be awarded a basic contract. The Government anticipates making at least seven awards. The Government reserves the right to: limit the competitive range for the purpose of efficiency, to make awards to other than the lowest price Offerors, and to make more or less than the anticipated number of awards. Awards will be made on an all or none basis (i.e., Offerors must propose against all 14 task areas and labor categories for all years). To receive consideration for award, a rating of no less than "Acceptable" must be achieved for the Technical Factor, including both Technical subfactors. **NOTE: THE COMBINATION OF ALL NON-PRICE FACTORS IS SIGNIFICANTLY MORE IMPORTANT THAN THE PRICE FACTOR.**

B. Factors and Subfactors to be Evaluated

The evaluation factors and subfactors described below will be used to evaluate each proposal. Awards will be made to the Offerors whose proposals are determined to provide the best value to the Government. Best-Value is determined by an integrated assessment of the following factors and subfactors:

Army ERP Services – (Selected) Draft RFP Sections

1) **Technical Factor.** The Technical Factor consists of two Subfactors:

- a) Sample Task Order Subfactor
- b) Personnel Management Subfactor

2) **Past Performance Factor**

3) **Price Factor**

Evaluation of the Offerors' proposals shall address all factors and subfactors. A detailed explanation of the criteria for the evaluation is set forth in the Evaluation Approach (Paragraph C of this section). During evaluations of each proposal, the Government will assign each factor and subfactor (other than the Price Factor) an adjectival rating and write a narrative evaluation reflecting the identified findings.

The relative order of importance assigned to the evaluation factors and subfactors are: The Technical Factor is more important than the Past Performance Factor. The Past Performance Factor is significantly more important than the Price Factor. The combination of all non-Price factors is significantly more important than the Price Factor. Within the Technical Factor, the Sample Task Order Subfactor is slightly more important than the Personnel Management Subfactor. Offerors are cautioned that awards may not necessarily be made to the lowest price Offerors. To receive consideration for award, a rating of no less than "Acceptable" must be achieved in the Technical Factor, including both Technical subfactors.

C. Evaluation Approach

All proposals shall be subject to evaluation by the Source Selection Team (SST) using the criteria described below.

1. FACTOR 1-Technical Evaluation Approach. The Technical subfactors will be evaluated as set forth below.

a) Sample Task Order Subfactor Criteria:

- i. Understanding of the Requirement. The proposal will be evaluated to determine the extent to which it demonstrates a clear understanding of the Sample Task Order scope, Army SAP ERP solution, and the associated business and technical environments. The proposal will be evaluated to determine the extent to which it identifies constraints and uncertainties as well as proposed resolutions to meet the requirements of the Sample Task Order PWS.
- ii. Adequacy of Response. The proposal will be evaluated to determine whether the Offeror's methods and approach have adequately and

Army ERP Services – (Selected) Draft RFP Sections

completely considered and satisfied the requirements specified in the Sample Task Order PWS.

- iii. Feasibility of Approach. The proposal will be evaluated to determine the extent to which the Offeror's approach, methods, and processes are feasible and the end results achievable. The proposal will be evaluated to determine the extent to which it provides the Government with a high level of confidence that the Offeror will be able to successfully meet the requirements of the Sample Task Order PWS in a timely manner.

b) Personnel Management Subfactor Criteria:

- i. Adequacy of Response. The proposal will be evaluated to determine whether the Offeror's approach demonstrates adequate and complete personnel management processes necessary to meet the requirements of the Basic Contract PWS.
- ii. Feasibility of Approach.
 - The proposal will be evaluated to determine the extent to which the Offeror's personnel management approach is feasible, including its teaming strategy among the Prime Contractor and its subcontractors.
 - The proposal will be evaluated to determine the extent to which the Offeror's proposed personnel management processes provide the Government with a high level of confidence that the Offeror currently possesses and/or is able to recruit, ramp-up, retain, and replace sufficient numbers of personnel with the experience and skill sets needed to successfully provide the services described in the Basic Contract PWS on one or more TOs in a timely manner.

Offeror's technical proposal will be rated based on the following definitions:

- A. Outstanding: Proposal meets requirements and indicates an exceptional approach and understanding of the requirements. Strengths far outweigh any weaknesses. Risk of unsuccessful performance is very low.
- B. Good: Proposal meets requirements and indicates a thorough approach and understanding of the requirements. Proposal contains strengths which outweigh any weaknesses. Risk of unsuccessful performance is low.

Army ERP Services – (Selected) Draft RFP Sections

- C. Acceptable: Proposal meets requirements and indicates an adequate approach and understanding of the requirements. Strengths and weaknesses are offsetting or will have little or no impact on contract performance. Risk of unsuccessful performance is no worse than moderate.
- D. Marginal: Proposal does not clearly meet requirements and has not demonstrated an adequate approach and understanding of the requirements. The proposal has one or more weaknesses which are not offset by strengths. Risk of unsuccessful performance is high.
- E. Unacceptable: Proposal does not meet requirements and contains one or more deficiencies. Proposal is unawardable.

2. FACTOR 2 - Past Performance Evaluation Approach

Past performance information is evaluated as a predictor of future contract performance. The Government will assess the degree of confidence it has that the Offeror will successfully complete the requirements in accordance with the contract terms based on the Offeror's demonstrated record of recent, relevant performance.

Past performance will be evaluated for the Offeror (Prime Contractor, including individual members of a Joint Venture) and its Major Subcontractors. A Major Subcontractor is defined as one that is proposed to provide at least ten (10) percent of the expected total effort as proposed in Offeror's Army ERP Services IDIQ Price Model in the Price Volume. The Offeror and its Major Subcontractors' records of recent and relevant performance will be assessed individually and the results will then be assessed in totality to determine the Offeror's Overall Past Performance Confidence Assessment Rating.

The Government may consider the currency, degree of relevance, source and context of the past performance information it evaluates as well as general trends in performance, and demonstrated corrective actions. A significant achievement, problem, problem resolution, or lack of relevant data in any element can become an important consideration in the assessment process. A negative finding in any element may result in a lower Overall Past Performance Confidence Assessment Rating.

Absent any recent and relevant past performance history, the Offeror will be assigned an "Unknown Confidence (Neutral) Past Performance Rating" and its proposal will not be evaluated either favorably or unfavorably on past performance.

The Government may also consider past performance information regarding predecessor companies, key personnel, and other corporate entities or subcontractors where such information is relevant to this Request for Proposal (RFP).

Army ERP Services – (Selected) Draft RFP Sections

In conducting the past performance evaluation, the Government may use information obtained from other sources, or may use information with regard to other contracts performed by the Offeror of which it has knowledge, whether or not those contracts are disclosed to the Government by the Offeror.

Recent Contracts are defined as prime contracts, task orders, delivery orders, or subcontracts where services or deliverables were performed, or are still being performed, any time within five (5) years of issuance of this RFP. The Government reserves the right to consider any significant past performance after the solicitation closing date and prior to award.

Relevant means performance as a prime or first tier subcontractor that demonstrates the Offeror has performed or is currently performing on contracts/task orders that have an average annual value of at least \$500,000 and include one or more of the following SAP ERP Services:

- Solution Architecture
- Analysis of Requirements
- Design Specifications (Functional & Technical)
- System Configuration and Build
- Test
- Deployment and Fielding
- Configuration Management
- Maintenance
- Organizational Change Management (OCM)
- Help Desk
- Information Assurance
- Compliance
- Transition Services
- Task Order Management

The relevancy of the past performance information will be rated as follows:

- A. Very Relevant: Present/past performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
- B. Relevant: Present/past performance effort involved a similar scope and magnitude of effort and complexities this solicitation requires.
- C. Somewhat Relevant: Present/past performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.

Army ERP Services – (Selected) Draft RFP Sections

- D. Not Relevant: Present/past performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

Offerors' past performance will be rated as follows:

- A. Substantial Confidence: Based on the Offeror's recent/relevant performance record, the Government has a high expectation that the Offeror will successfully perform the required effort.
- B. Satisfactory Confidence: Based on the Offeror's recent/relevant performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort.
- C. Limited Confidence: Based on the Offeror's recent/relevant performance record, the Government has a low expectation that the Offeror will successfully perform the required effort.
- D. No Confidence: Based on the Offeror's recent/relevant performance record, the Government has no expectation that the Offeror will successfully perform the required effort.
- E. Unknown Confidence (Neutral): No recent/relevant performance record is available or the Offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

The Government is not required to interview all points of contact identified by an Offeror.

It is the responsibility of the Offeror to provide complete past performance information and thorough explanations as required by Section L. The Government is not obligated to make another request for the required information.

References provided on classified contracts or contracts to foreign entities cannot be verified. Classified and foreign contracts will not be evaluated.

3. FACTOR 3 - Price Evaluation Approach

To arrive at the Total Evaluated Price, the Government will sum the Total Evaluated IDIQ Price and the Total Evaluated Sample Task Order Price. The Total Evaluated Price will be evaluated but will not be assigned a rating. The Total Evaluated Price will be evaluated utilizing the proposal analysis techniques IAW FAR 15.404 to support a determination of fair and reasonable price.

a. IDIQ PRICE

Army ERP Services – (Selected) Draft RFP Sections

The Total Evaluated IDIQ Price will be evaluated but will not be assigned a rating. The Army ERP Services IDIQ Price Model will multiply the Government provided hours by the proposed fully burdened hourly labor rate for each labor category in each of the Performance Periods. The proposed labor will be summed and added to the Government provided dollar amounts for the Guaranteed Minimum Amount and Travel to arrive at a Performance Period Total. The Government will then sum each of Performance Periods to arrive at the Total Evaluated IDIQ Price.

The Total Evaluated IDIQ Price will be evaluated utilizing the proposal analysis techniques IAW FAR 15.404.

Proposals will be reviewed to identify any Unbalanced Pricing. In accordance with FAR 15.404-1(g), Unbalanced Pricing, a proposal may be rejected if the Contracting Officer determines the lack of balance poses an unacceptable risk to the Government.

b. SAMPLE TASK ORDER PRICE

The Total Evaluated Sample Task Order Price will be evaluated but will not be assigned a rating.

The Army ERP Services Sample Task Order Price Model will multiply the Offeror's proposed hours by the proposed ceiling hourly labor rate, from the Army ERP Service IDIQ Price Model, for each applicable labor category in each of the Performance Periods. The Government will then sum each of the five Performance Period totals to arrive at the Total Evaluated Sample Task Order Price. The Total Evaluated Sample Task Order Price will be a firm fixed price for evaluation purposes.

The Total Evaluated Sample Task Order Price will be evaluated utilizing the proposal analysis techniques IAW FAR 15.404.

Proposals will be reviewed to identify any Unbalanced Pricing. In accordance with FAR 15.404-1(g), Unbalanced Pricing, a proposal may be rejected if the Contracting Officer determines the lack of balance poses an unacceptable risk to the Government.

Army ERP Services – (Selected) Draft RFP Sections

8. Proposal Submission (Section L)

A. Proposal Submission

1. Overview

This requirement is in support of the following Programs/Organizations:

- PM AESIP Portfolio including AESIP Hub, Global Combat Support Systems – Army (GCSS-Army), and Logistics Modernization Program (LMP)
- PM GFEBS Portfolio including GFEBS, GFEBS Sensitive Activities (GFEBS-SA), and Army Contract Writing System (ACWS) (as of the writing of this SSP, the software solution for ACWS has not been determined)
- Army Shared Services Center (Army-SSC)
- Army Stakeholder Organizations (e.g., Fort Hood, Tobyhanna Army Depot)

The Army is conducting this competitive acquisition to award SB MATOC IDIQ contracts for the full range of Army ERP Services.

This is a Small Business set-aside acquisition. In accordance with FAR subpart 19.501, the purpose of a Small Business set-aside is to award certain acquisitions exclusively to Small Business concerns. This Army ERP Services Small Business set-aside acquisition is open to all Small Businesses that meet the size standard of \$25.5M for NAICS 541519: Professional, Scientific, and Technical Services/Other Computer Related Services.

A Firm Fixed Price Guaranteed Minimum Task Order of \$10,000 is contemplated to be awarded in conjunction with the award of the IDIQ Contracts. All IDIQ Contract awardees will be awarded this Task Order. Future Task Orders will be competed using the Fair Opportunity process as requirements arise.

2. General

The Offeror's proposal shall be signed and submitted by an individual having authority on behalf of the Offeror to enter into a contract based on the submitted proposal. The Offeror's proposal shall be written in the English language and conform to the instructions below. Based on the Request for Proposal (RFP) requirements, the Offeror shall submit a proposal in accordance with these Proposal Submission Instructions.

In accordance with FAR clause 52.215-1, Instructions to Offerors - Competitive Acquisitions (Jan 2004), the Government intends to award without discussions with Offerors. Therefore, it is the Offeror's responsibility to provide current, complete and accurate information in its proposal. Offerors are cautioned to examine this solicitation in its entirety and to ensure that their proposal contains all necessary information, provides all required documentation, and is complete in all respects. However, the Government reserves the right to conduct discussions and to permit Offerors to revise

Army ERP Services – (Selected) Draft RFP Sections

their proposals, if deemed necessary by the Source Selection Authority (SSA). If discussions are deemed necessary, procedures at FAR 15.306(c) and (d) will be followed.

SUBMISSION OF PROPOSALS

(a) Each Offeror shall submit only one proposal (all copies shall be identical). If there are discrepancies, the CD-ROM will take precedence as the official copy. That proposal must address all Government requirements outlined in the solicitation. Offerors shall submit the proposals, with cover letter, by [TBD: DD/MM/YYYY], 1400, Central Time (CT).

(b) Proposals shall be delivered or mailed to the addresses below. No email submissions will be accepted. If the information is being hand carried to ACC-RI, refer to clause 52.214-4584, Hand-Delivered Bids, Quotes, or Proposals.

52.214-4584 LOCAL Hand Delivered Bids, Quotes, or Proposals

(a) Should you elect to hand-deliver your bid, quote, or proposal, you must enter Rock Island Arsenal via the Moline entrance gate, and proceed to the Visitor Control Center (Building 23) to obtain a security badge/registration. The Visitor Control Center hours of operation are from 6:00 a.m. until 3:30 p.m. CT. Upon arrival, ask the Visitor Control Center attendant to contact the Army Contracting Command, Rock Island Contracting Center, Bid, Quote and Proposal Receiving Area, (309) 782-3218/1863. If there is no answer on either of these extensions, the attendant should call (309) 782-6895 to reach an alternate point of contact. If you use a delivery service, it is your responsibility to ensure they are provided these instructions.

(b) Deliveries made between 3:30 p.m. and 4:00 p.m. CT will be handled by the Police Officer at the Moline entrance gate. The Police Officer will call the Army Contracting Command, Rock Island Contracting Center, Proposal Receiving Area or alternate number provided in the preceding paragraph so a visitor decal can be issued to enter the Arsenal.

(c) Delivery is to be made to Building 60, 2nd Floor, Southwest Bay near the Southwest Elevator, "Bid, Quote, and Proposal Receiving Area", (309)782-3218/1863. Proposals will be received only in this designated area.

(d) Packages must be delivered between the hours of 8:00 a.m. and 4:00 p.m. CT, Monday through Friday. No packages will be accepted on Federal Holidays.

(e) In the event this solicitation is an Invitation for Bids, reference FAR 52.214-7, "Late Submissions, Modifications, and Withdrawal of Bids". Conversely, if this solicitation is either a Request for Quotations or Request for Proposals, reference FAR 52.215-1, "Instructions to Offerors - Competitive Acquisitions."

Army ERP Services – (Selected) Draft RFP Sections

MAILING PROPOSALS:

Two (2) hard copies of the proposal (containing all volumes), one (1) additional copy of the price volumes and two (2) CD-ROM copies of the proposal (containing all volumes on each CD-ROM) shall be mailed or delivered to the address below:

U.S. Army Contracting Command - Rock Island
ATTN: CCRC-TD / Angela Calhoun
Bldg 62 3rd Floor
1 Rock Island Arsenal
Rock Island, IL 61299-8000

(c) Late Submissions. Offers, modifications, revisions, or withdrawals of offers will be in accordance with FAR 52.215-1. No electronic (emailed or facsimiled) submissions will be permitted unless specifically stated. Reference FAR 52.215-1(c), Offerors are responsible for submitting proposals, and any modifications or revisions, so as to reach the Government office designated in the solicitation by the time specified in the solicitation. Any proposal, modification, or revision received at the Government office designated in the solicitation after the exact time specified for receipt of offers is late and will not be considered unless 1) it is received before award is made, AND 2) the Contracting Officer determines that accepting the late offer would not unduly delay the acquisition; AND 3) there is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government's control prior to the time set for receipt of offers, or was the only proposal received. However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government will be considered at any time it is received and may be accepted. The Offeror alone bears the responsibility for ensuring that the entirety of its proposal submissions is received in a timely manner.

PLEASE NOTE: The proposal, both hard copy and CD-ROM copies, provided to the Army Contracting Command - Rock Island shall be considered the official copy for determining timeliness.

(d) Period for acceptance of offers. The Offeror agrees to hold firm the prices in its offer for 180 calendar days from the date specified for receipt of offers. The validity period of the proposal shall be clearly stated in Volume IV and on the SF33 Block 12.

(e) Communications:

(1) The solicitation, amendments, notices, and other information will be made available on FEDBIZOPPS at <http://FBO.gov>.

(2) Should an amendment be issued against the solicitation, the Offeror shall acknowledge by signing the Standard Form (SF) 30 entitled Amendment of Solicitation/Modification of Contract and include it in the proposal submission.

Army ERP Services – (Selected) Draft RFP Sections

(3) All questions pertaining to this solicitation shall be addressed to the Contracting Officer, David DeAnda at david.d.deanda2.civ@mail.mil, and to the Contract Specialist, Angela Calhoun at angela.m.calhoun.civ@mail.mil, and shall be submitted not later than [TBD: DD/MM/YYYY], 2:00 pm, Central Time (CT). The Government is not obligated to provide responses to all questions submitted by Offerors, but will consider them and incorporate changes into the RFP as deemed necessary. Government responses to questions will be posted at www.fbo.gov for review by all Offerors. Therefore, questions/comments shall not be marked with a restrictive legend and shall not include proprietary information. It is preferred that only one set of questions be submitted by each Offeror instead of multiple sets of questions.

When submitting questions and comments, please refer to the specific text of the RFP in the following format:

Subject: RFP No.W52P1J-14-R-0059

Reference: RFP Section ____, Paragraph(s) ____, Page(s) ____.

Offerors are advised to continuously monitor the FEDBIZOPPS website for new information. The Offerors are deemed to have knowledge of all documents that are posted to FEDBIZOPPS.

(f) During the conduct of this acquisition, the Acquisition Source Selection Interactive Support Tool (ASSIST) will be used by the Government to support the proposal evaluation and source selection process. A separate tool, the ASSIST2Industry, will be used in conjunction with ASSIST to accomplish all exchanges with Offerors after receipt of proposals pursuant to Federal Acquisition Regulation (FAR) 15.306. ASSIST2Industry provides the ability for the Government to issue, and the Offerors to receive and respond to, all Evaluation Notices (ENs) in a secure online environment.

In order to initiate the use of ASSIST2Industry, the Government requires the names, company titles, telephone numbers, and email addresses of two (2) individuals that the Offeror has designated as responsible for receiving and responding to Government ENs through ASSIST2Industry. The designation of two (2) individuals is for the purpose of insuring availability of one individual if the other individual is not available. The required information regarding these two (2) individuals must be submitted with the Offeror's proposal and included in the cover letter.

After the solicitation's closing date, the Government will establish an account in ASSIST2Industry for each individual identified by the Offeror that has submitted a proposal in response to this solicitation. The two individuals named by the Offeror will be authorized access to that account. Two (2) separate system generated emails will be sent to each individual. One of the emails will contain the individual's ASSIST2Industry username. The other email will contain the individual's temporary password. Using the provided username and temporary password, each individual can

Army ERP Services – (Selected) Draft RFP Sections

then go to <https://ASSIST2Industry.army.mil> to access the account. NOTE: The first time a user logs in, the user will be required to change the temporary password before the user can proceed to use the site.

Whenever the Government issues ENs to the Offeror through ASSIST2Industry, the Government's Contracting Officer will notify the Offeror through a medium independent of ASSIST2Industry (e.g., e-mail) that the Offeror has ENs in ASSIST2Industry waiting for a response. There will be no ENs in ASSIST2Industry until such notice is issued by the Contracting Officer. Offerors can contact the ASSIST2Industry helpdesk at (609) 562-7050 or (609) 562-7031 for any technical assistance that may be needed.

THE OFFERORS ARE CAUTIONED THAT THE SYSTEM GENERATED EMAILS REFERRED TO ABOVE ARE INTENDED FOR ADMINISTRATIVE PURPOSES ONLY. RECEIPT OF THESE EMAILS DOES NOT CONSTITUTE THE COMMENCEMENT OF ANY TYPE OF EXCHANGE WITH THE OFFEROR IN ACCORDANCE WITH FAR 15.306(A), (B), OR (D) (I.E., CLARIFICATIONS, COMMUNICATIONS, OR DISCUSSIONS). ALSO, RECEIPT OF THESE EMAILS DOES NOT SIGNIFY THAT A COMPETITIVE RANGE DETERMINATION IN ACCORDANCE WITH FAR 15.306(C) HAS BEEN MADE OR THAT THE OFFEROR'S PROPOSAL WILL BE INCLUDED IN THE COMPETITIVE RANGE WHEN THAT DETERMINATION IS MADE. ALL NOTIFICATIONS THAT ANY TYPE OF EXCHANGE WITH THE OFFEROR HAS COMMENCED AND THE OFFEROR HAS EVALUATION NOTICES (ENS) AVAILABLE TO RESPOND TO, OR ANY NOTIFICATION THAT THE OFFEROR'S PROPOSAL HAS BEEN INCLUDED IN OR EXCLUDED FROM THE COMPETITIVE RANGE, WILL BE SENT TO THE OFFEROR BY THE CONTRACTING OFFICER INDEPENDENTLY OF THE ASSIST2INDUSTRY.

3. Proposal Submission Instructions (a) Introduction. The Offeror's proposal shall be submitted in accordance with the instructions in paragraph (b) Format, below. The Offeror's proposal shall consist of five (5) Volumes:

- Volume I - Technical
- Volume II - Past Performance
- Volume III - IDIQ Price
- Volume IV - Sample Task Order Price
- Volume V - Solicitation Documentation

Files shall not contain classified data. The use of hyperlinks is prohibited. Failure to provide the required supporting documentation may result in your offer being rejected.

TO BE CONSIDERED FOR AWARD OF A CONTRACT, THE OFFEROR MUST SUBMIT A COMPLETE PROPOSAL, INCLUDING ALL THE REQUIREMENTS OF THIS SECTION, WITH ITS OFFER. FAILURE TO SUBMIT A COMPLETE PROPOSAL MAY RESULT IN THE ENTIRE OFFER BEING DETERMINED UNACCEPTABLE BY THE GOVERNMENT.

Army ERP Services – (Selected) Draft RFP Sections

(a) Introduction. The Offeror shall be held responsible for the validity of all information supplied in its proposal, including information provided by potential subcontractors. The Government does not assume the duty to search for data to cure problems it finds in the proposals. The burden of providing thorough and complete information remains with the Offeror.

Offerors should limit submissions to data essential for evaluation of proposals. However, in order to be effectively and equitably evaluated, the proposals must include information sufficiently detailed to clearly describe the Offeror's capabilities to successfully perform under the resultant contract.

(b) Format. Submissions shall be clearly indexed and logically assembled. Each volume shall be clearly identified and shall begin at the top of a page. All pages of each volume shall be appropriately numbered and identified by the complete company name, date, and solicitation number in the header and/or footer. MS Word (.docx) files shall use the following page setup parameters:

- Margins - Top, Bottom, Left, Right 1"
- Gutter - 0"
- From Edge - Header, Footer 0.5"
- Page Size, Width - 8.5"
- Page Size, Height - 11"

The following additional restrictions apply:

- A standard, 12 point minimum font size applies.
- Arial font is required for all proposal submissions.
- A standard, 1.0 minimum line spacing also applies.
- Each paragraph shall be separated by at least one blank line.
- No foldout pages
- If Tabs or an Index are included, they shall not be included in the page count.
- Any text, tables, figures, etc. that do not comply with the following restrictions will not be considered and therefore not evaluated:
 - Tables, charts, and figures may use a reduced font size not less than 8 point and may be landscape.
 - Charts and figures shall not exceed one (1) page in length and should be labeled or titled, and referenced.
 - Tables, charts, and figures should be used for tabular type data. It should not be used to capture narratives. Narratives are more appropriately placed in the body of the proposal.
- Offerors shall ensure that the print for the entire proposal is easily readable without magnification. If it is unreadable, it will not be evaluated.

Army ERP Services – (Selected) Draft RFP Sections

(c) Electronic Submission: For the electronic submission, each volume shall be in uncompressed files submitted on CD-ROM. Each CD-ROM of the proposal shall contain all volumes on each CD-ROM with a label identifying the Offeror's name, solicitation number, and date of submission affixed to each of the CDs and the CD cover. Self extracting .exe files will not be acceptable. Hyperlinks are not permitted. ZIP files are not acceptable. Page limitations are listed below.

(d) Proposal Volume Breakout. The Offeror shall present all information relevant to the factor/subfactor in the appropriate Volume/section to facilitate independent evaluation. Pricing information must not be contained in the Technical proposal documents. Offerors shall insert their company's name in the file name. Standards for the file naming structure are provided below. Information not conforming to the parameters and within the page limitations detailed below will not be evaluated.

(e) CONTRACT PROPOSAL

Proposals Due: [TBD: DD/MM/YYYY]

Pages/information that exceed the page limitations will not be evaluated.

The Proposal requirements are as follows:

Volume	Title	Section	Page Limit	Filename
I	Technical	Sample Task Order	25 pages Including figures and tables	[Offeror Name] - W52P1J-14-R-0059 Volume I – Tech Sample TO.docx
		Personnel Management	15 pages Including figures and tables	[Offeror Name] - W52P1J-14-R-0059 Volume I - Pers Mgt.docx
II	Past Performance	Section 1 – Prime Offeror Reference Contracts (up to 3)	2 page narrative for each Reference Contract using template provided	[Offeror Name] - W52P1J-14-R-0059 - Volume II - PP.docx
		Section 2 – Proposed Major Subcontractor Reference Contracts (up to 2 per Major Subcontractor)	2 page narrative for each Reference Contract using template provided	
		Section 3 - Major Subcontractor(s) Consent Letter	N/A	
		Section 4 - Past Performance	N/A	

Army ERP Services – (Selected) Draft RFP Sections

Volume	Title	Section	Page Limit	Filename
		Questionnaires (Completed Sections IIA & IIB Only)		
		Section 5 - Adverse Contract Performance/New Corporate Entities	N/A	
III	IDIQ Price	Army ERP Services IDIQ Price Model	N/A	[Offeror Name] - W52P1J-14-R-0059 - Volume III – IDIQ Price Model.xlsx
		Master Labor Rate Table – Prime	N/A	[Offeror Name] - W52P1J-14-R-0059 - Volume III – Master LR Table – Prime.xlsx
		Master Labor Rate Table – Subcontractor	N/A	[Offeror Name] - W52P1J-14-R-0059 - Volume III – Master LR Table Sub.xlsx
IV	Sample Task Order Price	Army ERP Services Sample Task Order Price Model	N/A	[Offeror Name] - W52P1J-14-R-0059 - Volume IV – Sample Task Order Price.xlsx
V	Solicitation Documentation	Solicitation	N/A	[Offeror Name] W52P1J-14-R-0059 Volume V – Solicitation.pdf
		Amendments (if applicable)	N/A	[Offeror Name] W52P1J-14-R-0059 Volume V – Amend000X.pdf

Table 1: Proposal Submission Requirements

Any proprietary information shall be clearly marked. Each file shall be prepared on a stand-alone basis, so that its contents may be evaluated independent without cross-referencing to other files of the proposal. Each file of the proposal shall include a narrative discussion. The Technical and Past Performance Volumes shall also include a Table of Contents and Glossary of Abbreviations and Acronyms, which are exempt from the page limitations identified above. Pricing Volumes shall be submitted in the files provided in the solicitation at attachments (0001-0004). Alternate proposals are not permitted. The following specifies the content to be included in each proposal volume:

VOLUME I - TECHNICAL

Army ERP Services – (Selected) Draft RFP Sections

This volume shall be sufficiently specific, detailed, and complete to clearly demonstrate that the Offeror has a thorough understanding of the Army ERP Services requirements and the capability to successfully perform the work. Simply stating that the Offeror understands and will perform the listed functions is inadequate. Paraphrasing the Performance Work Statement (PWS) or Sample Task Order (or parts thereof) is similarly inadequate, as are phrases such as “standard procedures will be employed” or “well-known techniques will be used.” The Technical Volume consists of the following two subfactors:

(a) Sample Task Order Subfactor – Offeror shall describe its proposed approach to performing the Sample Task Order provided as an Attachment XXX to the RFP. The Sample Task Order response shall include the following:

- (1) The Offeror shall provide a narrative description detailing its technical approach to perform all tasks in the Sample Task Order PWS. The approach shall integrate activities leveraging the Offeror’s proposed lifecycle methodology to complete and deploy the new system functionality described in the Sample Task Order PWS.
- (2) The Offeror shall provide a description of the processes, procedures, and measures it will use to monitor and control its performance and ensure compliance with the performance standards required by the Sample Task Order PWS. Offeror shall describe its approach to quality management of all services and deliverables, including how the Government will be involved in quality management activities.
- (3) The Offeror shall demonstrate expertise with SAP and identify the challenges of implementing and maintaining the software solution within the Army/DoD business and technical environments. Offeror’s proposal shall include proposed resolutions or mitigation strategies to address the identified challenges.
- (4) The Offeror shall provide a narrative list of all assumptions made in its response to the Sample Task Order. Offerors shall limit assumptions to those which are essential to meeting the requirements of the Sample Task Order PWS, minimize the burden on the Government, and are realistic within the Army/DoD ERP business and technical environments.
- (5) The Offeror shall provide its proposed staffing plan and project organization structure to perform the Sample Task Order PWS, including the roles and responsibilities of each component of the project organization. Offeror shall describe its approach to managing the coordination and effectiveness of a

Army ERP Services – (Selected) Draft RFP Sections

distributed workforce based on the places of performance specified in the Sample Task Order PWS.

- (6) The Offeror shall provide a detailed breakdown that identifies the proposed labor categories and number of hours for each labor category required to perform the Sample Task Order based on the Offeror's approach. Offeror shall utilize only labor categories identified in the Army ERP Services IDIQ Price Model; but shall NOT include labor rate or pricing information in its Sample Task Order response. Offeror shall also include a Basis of Estimate (BOE) that explains its rationale and assumptions.

(b) Personnel Management Subfactor – Offeror shall describe its proposed Personnel Management approach to meet the requirements of the Basic Contract PWS. The Personnel Management response shall include the following:

- (1) The Offeror shall describe its planned teaming approach. The teaming approach shall demonstrate the ability to provide the personnel required to perform all task areas, including which task areas will be performed by the Prime Contractor and which task areas will be performed by subcontractors. The approach shall minimize convenience travel expenses and minimize use of lower tier subcontractors.
- (2) The Offeror shall provide its approach to recruit and retain a qualified and capable workforce that possesses the experience, education, skills, security clearances, Information Technology Personnel Security Designations, and Information Assurance credentials to support the entire scope described in the Basic Contract PWS. The approach shall address effective replacement of departed personnel with equally qualified personnel in the timeframes specified in the Performance Standard for Management of Personnel in the Basic Contract PWS.
- (3) The Offeror shall discuss its methods for accelerated ramp-up and time to productivity, including on-boarding, training, developing, and mentoring personnel to successfully perform the requirements of a newly awarded TO in a timely manner. Offerors shall demonstrate the ability to quickly expand staff to meet TO requirements – including award of multiple TOs.

VOLUME II – PAST PERFORMANCE

Submission requirements for the Past Performance Volume are listed in Table 1: Proposal Submission Requirements.

Army ERP Services – (Selected) Draft RFP Sections

Contract references shall represent recent, relevant performance under Department of Defense (Air Force, Army, Navy, etc), Government (Federal, state, local) and/or commercial contracts.

Recent Contracts are defined as prime contracts, task orders, delivery orders, or subcontracts where services or deliverables were performed, or are still being performed, anytime within five (5) years of issuance of this RFP. The Government reserves the right to consider any significant past performance after the solicitation closing date and prior to award.

Relevant means performance as a prime or first tier subcontractor that demonstrates the Offeror has performed or is currently performing on contracts/task orders that have an average annual value of at least \$500,000 and include one or more of the following SAP ERP Services:

- Solution Architecture
- Analysis of Requirements
- Design Specifications (Functional & Technical)
- System Configuration and Build
- Test
- Deployment and Fielding
- Configuration Management
- Maintenance
- Organizational Change Management (OCM)
- Help Desk
- Information Assurance
- Compliance
- Transition Services
- Task Order Management

The contract information to be provided with each contract reference is on the attached Past Performance Questionnaire (PPQ). The Offeror must complete PPQ Sections IIA and IIB for each Past Performance reference and send copies to the PPQ respondent identified in IIA in a timely manner. The Offeror shall include these documents with its proposal. The PPQ respondent will send the completed questionnaire directly to the Government POC identified in Section IV of the PPQ.

For each proposed Major Subcontractor, the Offeror shall include a Letter of Consent authorizing the Government to discuss the proposed subcontractor(s) past performance with the Offeror.

The Government is not required to interview all points of contact identified by Offerors.

Army ERP Services – (Selected) Draft RFP Sections

Adverse Contract Performance: In addition to the contract references, the Offeror (Prime Offeror and each Major Subcontractor) shall identify every recent and relevant contract awarded that encountered any performance problems related to deliverables or services; and every recent contract that was terminated, in whole or in part within the past five (5) years of issuance of this RFP as a termination for default or termination for cause. For any contract falling under these descriptions, provide the following information:

- Contract number and Order number if applicable
- Date of Termination
- Point of contract to include; email address and telephone number
- Provide a copy of any cure notices or show cause letters received
- Identify reason for any terminations for default or cause
- State any corrective actions taken to avoid recurrence
- Describe in detail any performance problems that include internal/external customer complaints and/or Contract Deficiency Reports (CDRs)
- Describe the extent to which the corrective action has been successful, identifying points of contact who can confirm the success of the corrective measures

NOTE: The number of contracts provided in response to this paragraph is unlimited. If there are no contracts meeting the description above, the Offeror must state as such. Failure to include this information may be cause for rejection of an Offeror's proposal as incomplete.

New Corporate Entities: Newly formed corporate entities which are Prime Offerors may submit data on up to three prior contracts involving its officers and employees. However, in addition to the other requirements in this section, the Offeror shall discuss in detail the role performed by such persons in the prior contracts cited. The Government reserves the right to use data provided in the Offeror's proposal and data obtained from other sources such as the Past Performance Information Retrieval System (PPIRS). To ensure inclusion of all references in the evaluation process, the Offeror is encouraged to provide the Government with the most current data on each reference.

References provided on classified contracts or contracts to foreign entities cannot be verified. Classified and foreign contracts will not be evaluated.

VOLUME III – IDIQ PRICE

DFARS 252.216-7002 prohibits the use of blended prime/subcontractor rates on non-commercial item acquisitions with adequate price competition. Therefore, the Offeror shall complete the Master Labor Rate Table for the Prime and all Subcontractors

Army ERP Services – (Selected) Draft RFP Sections

(Attachments 0002 and 0003) for the provided labor categories. A separate Master Labor Rate Table is required for each Subcontractor.

The Offeror shall then enter the highest proposed fully burdened hourly labor rate from either the Master Labor Rate Table-Prime or the Master Labor Rate Table-Subcontractor(s) onto the Army ERP Services IDIQ Price Model (Attachment 0001). The proposed fully burdened hourly labor rates included on the Army ERP Services IDIQ Price Model will be incorporated into the contract as the ceiling labor rates for each labor category. All proposed labor rates shall be expressed as a value and be rounded to two decimal places (no formulas). Failure to include an hourly rate for all of the provided labor categories within the Army ERP Services IDIQ Price Model may deem an Offeror to be non-responsive.

Within the Army ERP Services IDIQ Price Model, the Government has provided corresponding labor hours for each of the labor categories included on the Master Labor Rate Tables. The provided labor categories and hours have been taken from the Independent Government Cost Estimate (IGCE) and the Offeror shall not make any changes to these items.

Each area that requires the Offeror's input has been highlighted in blue. Failure to complete the Army ERP Services IDIQ Price Model may deem an Offeror non-responsive.

The Government reserves the right to require the submission of any data necessary to validate the reasonableness of an offer.

VOLUME IV – SAMPLE TASK ORDER PRICE

The Offeror shall complete the Army ERP Services Sample Task Order Price Model for the five Performance Periods. For evaluation purposes of the Sample Task Order only, the Offeror must propose the ceiling hourly rates from the Army ERP Services IDIQ Price Model (Attachment 0001). The Offeror's sample task order price proposal shall be contained in the Army ERP Services Sample Task Order Price Model. All proposed labor rates shall be expressed as a value and be rounded to two decimal places (no formulas).

Each area that requires the Offeror's input has been highlighted in blue. Failure to complete the Army ERP Services Sample Task Order Price Model may deem an Offeror non-responsive.

The Government reserves the right to require the submission of any data necessary to validate the reasonableness of an offer.

Army ERP Services – (Selected) Draft RFP Sections

VOLUME V – SOLICITATION DOCUMENTS

Each Offeror shall complete blank lines and provide signatures for the contract sections indicated below without modification to the files. An authorized official of the firm shall sign the Standard Form 33 and all certifications requiring original signature. Create an Adobe Acrobat file, “.pdf” to capture the signatures for submission.

- Solicitation Section A. Standard Form 33 (SF 33), Solicitation, Offer and Award, and applicable amendments
- Solicitation Section G. Contract Administration Data
- Solicitation Section K. Representations, Certifications, and other Statements of Offerors
- Any proposed exceptions to solicitation terms and conditions

9. Sample Task PWS (attachment)

[to be provided at a later date]

10. Past Performance (attachments)

- 10.1 Past Performance Narrative Template
- 10.2 Past Performance Questionnaire (PPQ)

11. Pricing (all spreadsheets – attachments)

- 11.1 Army ERP Services Labor Category Descriptions
- 11.2 Master Labor Rate Table for the Prime
- 11.3 Master Labor Rate Table for all Subcontractors
- 11.4 Army ERP Services IDIQ Price Model
- 11.5 Army ERP Services Sample Task Order Price Model

12. Automatic Set-Asides

The following Army ERP Services requirements will be automatically set aside for Small Business:

- All SAP Army ERP Services awarded or pending award to Small Business Prime Contractors under the following IDIQ contracts: Enterprise Integration Services, Enterprise Application Services, and Enterprise Infrastructure Services.

Army ERP Services – (Selected) Draft RFP Sections

- Small Business Set-aside Task Areas:
 - Any TO for Organizational Change Management
 - Any TO for Site Support
- Any TO requiring 30 or fewer Full Time Equivalents (FTEs)

13. Limitations on Subcontracting

IAW Section 1651 of the NDAA 2013, the Small Business prime can team with other Small Businesses to collectively perform at least 50% of the amount paid to the concern (prime SB) under the contract.

14. Place of Performance

The place of performance will be at various locations to support the scope of services for PM AESIP Portfolio, PM GFEBs Portfolio, the Army-SSC, and any Army organization that is a stakeholder to these programs. These locations include Picatinny Arsenal, NJ; Richmond, VA; Marlton, NJ; the National Capital Region (NCR); and other CONUS/OCONUS sites.

15. FAR Clause 16.505(b)(1) - Fair Opportunity

Task Orders will be competed among the IDIQ contractors IAW 16.505(b)(1) unless an exemption to Fair Opportunity applies, under 16.505(b)(2).

[The Government would like to get recommendations from Industry on how to reduce Task Order cycle times under Fair Opportunity procedures.]

16. Reduction in Extended Commuting Travel (Convenience Travel) for Cost Reimbursable TOs or Line Items

A goal of the Army ERP Services is to reduce and/or eliminate Extended Commuting Travel. IDIQ holders should make all efforts to reduce or eliminate Extended Commuting Travel.

Extended commuting travel is defined as Government funded travel that occurs regularly in the performance of this contract where an individual or individuals travel back and forth from their place of residence to the place of performance.

If Extended Commuting travel is requested:

- The request must be reviewed by the Contracting Officer's Representative and approved by the Contracting Officer. Such approval will be granted only after review and Government acceptance of contractor documentation showing the extended commuting travel is the most effective means of fulfilling the Government's requirements – cost and other factors considered.

Army ERP Services – (Selected) Draft RFP Sections

- Extended commuting travel may be approved by the Contracting Officer for up to 90 days at a time and must be authorized in advance.

17. Other Direct Costs (ODCs) for Travel (Task Order level)

Multiple pricing arrangements are available for use in individual Task Orders (TOs) and individual Line Items to include Cost-Reimbursable (CR), Time and Materials (T&M), Fixed Price (FP), and Hybrids.

Other Direct Costs for Travel will be proposed as follows:

- Cost Reimbursable TOs or Line Items: Approved travel is reimbursable IAW FAR 31.205-46, but no fee on travel is allowable.
- Time and Materials: Approved travel is covered under the “Materials” portion of Time and Materials. Travel is reimbursed at cost IAW FAR 16.601(a); materials are only reimbursed ‘at cost’ and no profit or fee will be allowable.
- Fixed Price: Travel on FP TOs or Line Items may include proposed profit at the Contractor’s discretion.

18. Subcontractor pass-through limitations (applies to Cost Reimbursable Orders Only)

The Government plans to scrutinize and minimize the use of Lower Tier Subcontractors. Lower Tier Subcontractors are defined as entities other than the Subcontractor or individuals who are not W2 employees of the Subcontractor performing under a subcontract.

Additionally, FAR Clause 52.244-2 Subcontracts ALT 1 will be utilized and Offerors are cautioned that Task Order proposals should include adequate rationale and documentation for Lower Tier Subcontractors.

An Excessive Pass-Through Charge in accordance with FAR 52.215-23(a) shall be any Pass-Through Charge in excess of X%.

[The Government would like to get recommendations from Industry on how to reduce Excessive Pass-Through Charges, including a recommended percentage limit.]

19. Task Areas

The Offerors’ team must propose and be able to perform all 14 Task Areas.

20. Ordering Approaches

Services will be ordered in the following ways:

- Task Orders requiring a range of ERP services with the Contractor(s) responsible for providing a completed product/project

Army ERP Services – (Selected) Draft RFP Sections

- Task Orders requiring specific skill sets to accomplish the ERP services.

21. Revised Basic Contract PWS

The PWS has been revised based on Industry comments to the Draft PWS posted on 3 March 2014.

22. DoD Contractor Security Classification Specification (DD Form 254)

No changes have been made to the Draft DD254 posted on 3 March 2014.

23. Contract Data Requirements List (CDRL)

No changes have been made to the Draft CDRL posted on 3 March 2014.