

Section A - Solicitation Executive Summary

1. The Enhanced Army Global Logistics Enterprise (EAGLE) program will be used to procure logistics services requirements, which includes Materiel Maintenance Services, Retail/Wholesale Supply Services, and Transportation Support Services relating to, but not limited to, Continental United States (CONUS) and Outside Continental United States (OCONUS) operations for Logistics Readiness Centers (LRCs), the Army's prepositioned stocks program, and other potential logistical support services required by the Army customers. Emerging requirements will be added without further opportunity to submit a Basic Ordering Agreement (BOA) Proposal.

a. The purpose of this DRAFT Request for Proposal (RFP) is to allow interested contractors an opportunity to provide questions and feedback on this DRAFT RFP and supporting documentation for the EAGLE BOA requirement. Please note that the terms and conditions that will be contained in the final official RFP will prevail over any terms and conditions provided in this DRAFT RFP or in any Government responses to questions on these DRAFT documents.

2. The Government will procure the EAGLE requirements utilizing the multi-step procurement process outlined below.

Step One: A Pre-solicitation Notice was published under Solicitation Number W52P1J-12-R-2000 on 22 November 2011. A potential offeror is not precluded from submitting an offer in Step Two if it did not provide a submission in response to Step One.

Step Two: BOA RFPs will be released once a year to allow interested contractors an opportunity to submit a proposal for evaluation to obtain an executed EAGLE BOA. The Government will execute no-cost BOAs to offerors whose proposals in response to those solicitations are found acceptable based on the criteria stated in the RFP. The BOAs will be valid for a period of five years beginning from the effective date of the initial BOA execution.

An annual synopsis for requirements falling under the scope of the EAGLE program will be released in Federal Business Opportunities (FBO). The annual synopsis will cover the known requirements specifically identified therein but will also encompass any unknown requirements related to Army Materiel Maintenance Services, Retail/Wholesale Supply Services, or Transportation Support Services within the scope of the EAGLE program that arise within the year after the annual synopsis is published. The Army will *not* conduct a separate BOA synopsis for any such emergent requirement prior to issuing the applicable competitive Step 3 Task Order RFP.

NOTE: The annual BOA RFP will be the *only* opportunity contractors will have to obtain an executed EAGLE BOA in order to propose on Task Order RFPs issued within the year; BOA proposals will not be solicited nor accepted, and BOAs will not be executed, at any time other than during the annual BOA RFP, even for those emergent requirements not specifically identified in the annual synopsis. Therefore, if a contractor desires to participate in any future EAGLE task order that may arise within the year, it is imperative that the contractor submit a proposal in response to the annual BOA RFP.

Step Three: The PCO will issue competitive Task Order RFPs for specific requirements falling under the scope of the EAGLE program. An Offeror must be a qualified BOA holder as of the closing date of a task order

solicitation. The Government will confirm that an Offeror is a qualified BOA holder by checking the effective date of an offeror's BOA. The Task Order RFPs will result in one (1) Requirements Task Order. Section C of this RFP includes exceptions for requirements performed by Ability One or 8(a) contractors.

3. A synopsis of the EAGLE requirements anticipated for the upcoming year was released in Federal Business Opportunities (FBO) on DAY MON YEAR. The following is a list of the currently known requirements:

INSERT KNOWN REQUIREMENTS

INSERT KNOWN REQUIREMENTS

As noted above, the synopsis also applies to any currently-unknown EAGLE requirements that may emerge within the year. As a separate BOA synopsis will not be issued for those emergent requirements, offerors must first submit a proposal in response to this solicitation in order to compete and be considered for award for ANY of the upcoming EAGLE Task Orders that will be released within the year.

4. Offerors must demonstrate the technical capability to perform all three functional areas. That technical capability may be achieved with or without subcontractors. In subsequent Step Three proposals (i.e. Task Order proposals), Offerors are not required to propose those subcontractors used to establish technical capability in Step Two (i.e. BOA process); however, an offeror shall propose itself and/or subcontractors that can meet the evaluation criteria and successfully perform the requirements of each Task Order.

5. The Government will execute no cost BOAs to offerors whose proposals in response to the final solicitation, W52P1J-XX-R-XXXX, are found compliant with the instructions specified as "COMPLIANCE REQUIREMENTS" in Section L of the RFP and are found acceptable based on the criteria stated in Section M.

a. The offerors' attention is directed to Section L and the submission requirements stated therein. Failure to provide a proposal in compliance with the instructions specified as "COMPLIANCE REQUIREMENTS" in Section L of this RFP shall render the Offeror's proposal non-compliant. The proposal will not be evaluated and will not be further considered for receipt of an executed BOA.

Note: The Government reserves the right to waive the Strict Compliance Review if it is in the Government's best interest.

b. Offerors should note the provision at Federal Acquisition Regulation (FAR) 52.215-1, Instructions to Offerors Competitive Acquisition. The Government intends to execute BOAs without discussions with offerors (except clarifications described in FAR 15.306(a)). The Government does, however, reserve the right to open discussions if determined necessary by the Procuring Contracting Officer.

c. No pricing information is requested at this time.

d. The execution of a BOA does not guarantee that the Government will place future contracts or orders with the offeror.

e. This solicitation includes clauses that may apply to future Task Order requirements. The Task Order RFP will provide all required provisions and clauses applicable to that specific requirement.

f. The EAGLE Execution Business Rules are located in Section C of this solicitation. The EAGLE Execution Business Rules will apply to BOAs and Task Order competitions.

g. Offerors should review narrative titled "Small Business Provisions, Joint Ventures, Teaming Agreements, and Subcontracting" located in Section C for additional details regarding Small Business Administration (SBA) size eligibility standards.

6. An Offeror shall submit its proposal through the FedBizOpps (FBO.gov) system. The requirements and procedures for offer submission are found in the FBO Vendor User Guide located on the FBO webpage at:
https://www.fbo.gov/downloads/FOB_Vendor_Guide.pdf.

7. The closing date and time for the Final RFP will be identified on page 1 of the solicitation. Offerors interested in submitting a proposal must respond to the Final solicitation by the closing date and time.

NOTE: Offerors must first submit a proposal in response to the Final solicitation in order to compete and be considered for award for ANY of the upcoming EAGLE Task Orders that will be released within the year.

8. Questions and feedback pertaining to the draft solicitation or any associated attachments shall be submitted via the EAGLE mailbox: usarmy.RIA.acc.mbx.eagle@mail.mil. The Government requests Offerors use the Question and Answer Template included in Section J, Attachment 0004. Please be advised that any question you submit will be able to be seen by other interested parties; therefore, refrain from identifying your company or including any proprietary information in your questions. The cutoff date for submitting questions to the EAGLE mailbox will be 07 November 2016, 1200 CT.

9. Only Army Contracting Command-Rock Island (ACC-RI) is authorized to execute, modify, and undertake annual reviews of BOAs resulting from this solicitation. Activities under Army Contracting Command are authorized to execute task orders under the BOAs resulting from this solicitation, with ACC-RI's approval.

Section C - Description/Specifications/Statement of Work

C.1 EAGLE Execution Business Rules

1. General

- a) A Basic Ordering Agreement (BOA) is not a contract pursuant to FAR 16.703(a)(3).
- b) IAW FAR 16.703(c)(2), a BOA shall be reviewed annually before the anniversary of its effective date and revised as necessary to conform to the changing requirements of the FAR and other applicable statutes and regulations. BOAs shall be changed only by modifying the agreement itself and not by individual orders issued under it. Modifying a BOA shall not retroactively affect orders previously issued under it. The terms of the BOA may need to be revised before the annual review due to changes in mandatory requirements.
- c) Prior to the annual review and renewal, the PCO will notify the contractor in writing informing it of the review and confirming that the contractor wishes to have its BOA renewed. As BOAs are not contracts, either the Government or the Contractor may elect not to renew the BOA at the annual review. The Government reserves the right to cancel the BOA if doing so is considered to be in the Government's best interest.
- d) A Task Order becomes a binding contract at the time of the Government's acceptance of a task order proposal and award of a Task Order per FAR 16.703(c)(1)(iv).
- e) BOA RFPs will be released once a year to allow interested contractors an opportunity to submit a proposal for evaluation to obtain an executed EAGLE BOA. The Government will execute no-cost BOAs to offerors whose proposals in response to those solicitations are found acceptable based on the criteria stated in the RFP. The BOAs will be valid for a period of five years beginning from the effective date of the initial BOA execution.

An annual synopsis for requirements falling under the scope of the EAGLE program will be released in Federal Business Opportunities (FBO). The annual synopsis will cover the known requirements specifically identified therein but will also encompass any unknown requirements related to Army Materiel Maintenance Services, Retail/Wholesale Supply Services, or Transportation Support Services within the scope of the EAGLE program that arise after the annual synopsis is published. The Army will *not* conduct a separate BOA synopsis for any such emergent requirement occurring within the year prior to issuing the applicable competitive Step 3 Task Order RFP.

NOTE: The annual BOA RFP will be the *only* opportunity contractors will have to obtain an executed EAGLE BOA in order to propose on Task Order RFPs issued within the year; BOA proposals will not be solicited nor accepted, and BOAs will not be executed, at any time other than during the annual BOA RFP, even for those emergent requirements not specifically identified in the annual synopsis. Therefore, if a contractor desires to participate in any future EAGLE task order that may arise within the year, it is imperative that the contractor submit a proposal in response to the annual BOA RFP.

f) Only Army Contracting Command-Rock Island (ACC-RI) is authorized to execute, modify, and undertake annual reviews of BOAs resulting from this solicitation. Activities under Army Contracting Command are authorized to execute task orders under the BOAs resulting from this solicitation, with ACC-RI's approval.

g) The execution of a BOA does not guarantee that the Government will place future contracts or orders with the offeror.

h) Correspondence and individual Task Order Requests (TORs) issued will be distributed via e-mail to the Contractor's current Point of Contact (POC) provided with Attachment 000X, Current Point of Contact. It is the Contractor's responsibility to provide the Government with their most current Attachment 000X Point of Contact (POC) listing. The TOR will also be posted to FedBizOpps (FBO.gov) system and the EAGLE website, [//www.acc.army.mil/contractingcenters/acc_ri/eagle/index.html](http://www.acc.army.mil/contractingcenters/acc_ri/eagle/index.html).

2. Step Two Executed BOAs

a) Step Two Offerors are required to demonstrate the technical capability to perform all three functional areas of Maintenance, Supply, and Transportation. That technical capability may be achieved with or without subcontractors.

3. Step Three Task Order Requests

a) Task Orders will only be competed amongst contractors that received a BOA in Step Two. An Offeror must be a qualified BOA holder as of the closing date of a task order solicitation. The Government will confirm that an Offeror is a qualified BOA holder by checking the effective date of an Offerors BOA. Period of Performance for task orders issued against this instrument will be established in each task order and are effective for up to 5 years from the Task Order effective dates.

b) Offerors are NOT required to propose those subcontractors used to establish technical capability in Step Two (i.e. BOA process); however, Offerors shall propose itself and/or subcontractors that can meet the evaluation criteria and successfully perform the requirements of each Task Order.

c) Specific evaluation criteria will be identified in the Task Order Request for Proposal. Evaluation factors may include Technical, Past Performance, Cost/Price, and Small Business Participation. Task Order source selections may be executed based on: evaluation of price alone; lowest price, technically acceptable (LPTA); or, best value trade-off analysis.

d) Performance Work Statements specific to the Task Order requirement and the associated Performance Requirements Summary will be provided at the Task Order level. Task Orders issued against this instrument will be issued as requirements contracts.

e) Pricing information will only be required at the Task Order level. Task Orders shall vary in contract type from Firm Fixed-Price, Cost, or a combination of both. The contractor shall adhere to the prices proposed and agreed to in each individual task order issued against the BOA. The contractor is not authorized to begin work on an order issued against the BOA until prices have been established. In the event that the Contracting

Officer requires work to begin prior to establishment of pricing, failure to reach agreement on price may be disputed under the Disputes clause.

f) Offerors will certify size standards at the Task Order level.

g) The following sections submitted by the Offeror with its BOA proposal will be carried forward and incorporated into subsequent Step Three EAGLE Task Orders:

L.5.2.1(c) Resource / Task Order Management

L.5.2.1(d) Flexible Staffing Approach

L.5.2.1(e) Transition-in Approach

L.5.2.3(b)(3) Identification of an onsite independent quality control

h) Failure to comply with any term of the Task Order, to include meeting small business subcontracting goals, may result in negative past performance, which could negatively impact an Offeror's ability to be successful in future Task Order competitions.

i) The Contractor may be required to enter into an Associate Contractor Agreement (ACA) with another contractor as part of task order performance.

j) Guidelines for Small Business Set Aside (SBSA), small business rules, and task order competitions are found under Section C heading titled Small Business Provisions, Joint Ventures, Teaming Agreements, and Subcontracting paragraphs (a), (b), and (c).

k) Responsibility determinations will be made at Step Three. An otherwise successful Offeror may not be eligible for award if it cannot be determined responsible for any of the reasons in FAR 9.104.

C.2 Small Business Provisions, Joint Ventures, Teaming Agreements, and Subcontracting

(a) Per FAR 19.502-2(b)(1), the contracting officer shall set aside any acquisition over \$150,000 for small business participation when there is a reasonable expectation that offers will be obtained from at least two (2) responsible small business concerns and award will be made at a fair market price. It has been determined that for Logistics Readiness Centers (LRC) requirements under \$38.5M annually there is a reasonable expectation that two (2) or more responsible small business will submit offers and will be capable of providing these services. As such, in Step 3, those requirements will be set aside for small businesses (SBSA) that have been determined to be acceptable under Step 2 of this multi-step solicitation process. If two (2) or more proposals are not received from responsible small businesses with the capacity and capability to perform the requirement at a fair and reasonable price, the competition will be opened up to all contractors that have been determined acceptable in Step 2 (BOA Holders).

(b) Task Order competitions will be SBSA based on the Government's estimated value of the Installation Logistics Annual Requirement. If a requirement has been estimated to be below \$38.5M annually and therefore SBSA but the proposals come in over \$38.5M, the "Rule of 2" will be applied. If two (2) or more proposals are received from responsible, capable small businesses at a fair and reasonable price, the evaluation will proceed and the contract will be awarded in accordance with the evaluation terms of that Task Order. If two (2) or more proposals are not received from responsible small

businesses with the capacity and capability to perform the requirement at a fair and reasonable price, the competition will be opened up to all contractors that have been determined acceptable in Step 2 (BOA Holders).

(c) Market Research will be performed prior to Task Order competitions in Step 3 for those requirements that are not LRC requirements and for LRC requirements expected to exceed \$38.5 million per year. Market Research will consist of competition data received from BOA Holders in response to Task Order RFP submissions and resultant Task Order awards. Based upon this data, if it is determined that there is a reasonable expectation that two (2) or more proposals will be received from responsible small business BOA Holders with the capacity and capability to perform the requirement at a fair and reasonable price, under the "Rule of 2," the requirement will be solicited as a SBSA. If not, proposals will be solicited from all BOA Holders determined to be acceptable under Step 2.

(d) SBA's size eligibility standards are found at 13 CFR Part 121. In order to ensure that an Offeror qualifies as an eligible small business, prospective Offerors are encouraged to review this regulation. In addition, Offerors proposing a joint venture (JV), teaming or subcontracting arrangement are advised to review 13 CFR 121.103, "How Does SBA Determine Affiliation?" prior to submitting a proposal.

(e) The SBA is the sole authority for making determinations of small business status for small business programs. Such determinations are binding on the Offeror and on the Contracting Officer. Generally, SBA determines the size status of a concern (including affiliates) as of the date the concern submits a written self-certification that it is small to the procuring agency as part of its initial offer including price. This determination will be done at the Task Order level (Step 3) and will apply for the term of the Task Order NTE five (5) years. For task orders that exceed five (5) years, FAR 52.219-28 applies. There will be no size determination at Step 2.

(f) A finding by the SBA of affiliation between an Offeror and its JV, teaming partner or subcontractor(s), may result in a determination that the Offeror is other than a small business and therefore ineligible for SBSA Task Order award. Business concerns are considered to be affiliates of each other if either one directly or indirectly controls or has the power to control the other, or if another concern controls both. In determining whether affiliation exists, factors such as common ownership, common management, and contractual relationships are considered. An Offeror will also be found to be affiliated with its subcontractor(s) if the Offeror is unusually reliant upon its ostensible subcontractors or if the subcontractor(s) will perform primary and vital requirements of a contract. Ostensible subcontracting with a large business on a set-aside acquisition, whether the Offeror is an individual small business or a JV causes the prime contractor to be other than a small business and ineligible for award as per 13 CFR 121.103(h)(4).

(g) The SBA has issued extensive decisions concerning its evaluation of affiliation of an Offeror and its proposed subcontractor(s). The following examples set forth characteristics that the SBA has reviewed in considering the question of affiliation and may assist a prospective Offeror in developing its teaming arrangements and its proposal. These examples are merely provided to assist prospective Offerors and shall not be relied upon in forming any JV. An Offeror with questions regarding size rules and/or affiliation issues may wish to contact its legal counsel and/or SBA Office of

Government Contracting personnel. 8(a) Program participants may consult the cognizant SBA Business Opportunity Specialist.

(1) The SBA considers whether proposed subcontracting, teaming arrangements, or JVs contain discrete descriptions of the tasks or work to be performed by each party. The SBA considers whether the Offeror or, if the Offeror is a JV, the JV participants, perform the primary and vital portions of the Performance Work Statement (PWS). The SBA considers whether JVs clearly set forth the relationship between the parties, as well as the individual roles and responsibilities assigned.

(2) The SBA considers whether there is a clear separation of facilities, employees, and management (decision-making authority) between the Offeror and any entities with which it has a JV.

(3) The SBA considers the extent to which the Offeror directly employs Key Personnel (Program Manager, Project Manager, etc.).

(4) If the Offeror is an eligible small business prime contractor, the SBA considers whether the majority of the technical expertise resides with the Offeror. If the Offeror is an eligible JV (see 13 CFR 121.103(h)(3)), the SBA considers whether the majority of the technical expertise resides among the JV members.

(5) The SBA considers the Offeror's profit sharing arrangements with its proposed subcontractor or other entities.

(6) In reviewing affiliation between the Offeror and its proposed subcontractors or entities with which the Offeror has any type of business arrangement, SBA considers the previous contractual or business relationships between the Offeror and that entity.

(h) Due to the complexity of this acquisition and the wide range of capabilities required by the contract, JVs (formal or informal) as authorized by Title 13 of the Code of Federal Regulations (CFR) Part 121.103(h) may be formed. In accordance with the referenced code, a JV of two (2) or more small business concerns may submit an offer as a small business without regard to affiliation so long as each concern is small under the size standard for NAICS 561210. There is no restriction on the number of JVs, teaming arrangements, or subcontracting opportunities that an Offeror may participate in.

(i) In order for the Government to review the Offerors' JV, if applicable, Offeror shall submit the information requested in Section L.

(j) In addition to affiliations mentioned above, Offeror must be cognizant of Federal Acquisition Regulation (FAR) Clause 52.219-14, "Limitations on Subcontracting". This clause is mandatory for all set-aside acquisitions. When an Offeror self certifies in Section K of the solicitation it is a small business, the Offeror is also self-certifying it will comply with FAR Clause 52.219-14. The Small Business Offeror or JV must perform at least fifty percent (50%) of the cost of manufacturing the items, not including costs of materials and profit or fee. The subcontract costs are the entire costs spent on subcontracting. Where an Offeror is exempt from affiliation under 13 CFR 121.103(h)(3), and qualifies as a Small Business concern, the performance of work requirements apply to the cooperative effort of the JV, not its individual members. Further information concerning definitions and

implications of this clause for the Offeror or JV, may be found at 13 CFR 125.6.

C.3 Ability One Program Contracts and/or 8(a) Contracts

Notwithstanding the inclusion of FAR 52.216-21 in future task orders, any maintenance, supply and transportation tasks currently being performed by an Ability One contractor or an 8(a) contractor at task order locations, or subsequently determined appropriate for performance by an Ability One contractor or an 8(a) contractor, will not be included within the scope of the EAGLE requirements task orders. It should be noted, however, some EAGLE task orders will be issued as an 8(a) set-aside; therefore 8(a) work will be included on those task orders.

Section J - List of Attachments

<u>List of Addenda</u>	<u>Title</u>	<u>Date</u>	<u># of Pages</u>
Exhibit A	Equipment Density Listing	23 SEP 2016	001
Attachment 0001	Performance Work Statement	11 SEP 2016	029
Attachment 0002	Labor Basis of Estimate	04 OCT 2016	004
Attachment 0003	Experience Matrix	17 SEP 2016	003
Attachment 0004	Question and Answer Template	17 OCT 2016	001

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

L.1 GENERAL INSTRUCTIONS

L.1.1 These instructions are a guide for preparing a proposal. These instructions describe the type and extent of information required, and they emphasize the significant areas to be addressed in the proposal. Review the Performance Work Statement (PWS) (Attachment 0001) contained in this Request for Proposal (RFP) for further insight into the areas that shall be addressed within the proposal. Include sufficient information to enable the Government evaluators to make a determination relative to the offeror's understanding of the requirements in each of the evaluated areas. It is the Government's intent to execute Basic Ordering Agreements (BOAs) to offerors who are qualified by receiving an Acceptable rating for Technical.

L.1.2 In accordance with Federal Acquisition Regulation (FAR) clause 52.215-1, Instructions to Offerors - Competitive Acquisition (Jan 2004), the Government intends to execute BOAs without discussions with offerors; however, the Government reserves the right to conduct discussions in the evaluation process and to permit offerors to revise their proposals, if deemed necessary. Offerors are cautioned to examine this solicitation in its entirety to ensure that its proposal contains all necessary information, provides all required documentation, and is complete in all respects. The Government is not obligated to make another request for the required information nor does the Government assume the duty to search for data to cure problems it finds in proposals. During the evaluation process the Government may request clarifications as needed. Clarifications do not constitute discussions and an offeror is not allowed to change its proposal in response to a request for clarification. Any offeror eliminated from further consideration will be notified in writing.

L.1.3 The proposal shall be valid for 180 days from the required submission date.

L.1.4 Offers, modifications, revisions, or withdrawals of offers received after the date established in the solicitation for receipt of proposals will be handled in accordance with FAR 52.215-1.

L.1.5 For the purposes of this BOA RFP:

L.1.5(a) An offeror is defined as the prime contractor or Joint Venture (JV) that proposes an organizational capability for consideration for an executed BOA.

L.1.5(b) A JV is defined as a team of two or more firms that have entered into a legally binding JV agreement. A firm proposing as a JV will be referred to as the offeror.

L.1.6 Updates to the solicitation, to include the RFP, amendments, notices, and other information, will be made available on the FedBizOpps (FBO.gov) website. Offerors are advised to continuously monitor the FBO.gov website for new information. Offerors are deemed to have knowledge of all information that is posted to the FBO.gov website.

L.1.7 All questions pertaining to this solicitation shall be addressed to the EAGLE mailbox: usarmy.RIA.acc.mbx.eagle@mail.mil. All email questions shall have the following in the subject line: RFP Number, the offeror's name, and

the date (i.e. W52P1J-17-R-XXXX, Offeror name, and MM/DD/YYYY). The offeror shall use the Question and Answer Template included in Section J, Attachment XXXX. The Government is not obligated to provide responses to all questions submitted by offerors, but will consider them and incorporate changes into the RFP as deemed necessary. Government responses to questions will be posted at:

http://www.acc.army.mil/contractingcenters/acc_ri/eagle/step_2/BOA_RFP/index.html under the heading BOA RFP W52P1J-17-R-XXXX, file name "Step Two Q&As (DATE)" for review by all offerors; therefore, do not mark questions/comments with a restrictive legend and do not include proprietary information. The cutoff date for submitting questions to the EAGLE mailbox will be 07 November 2016, 1200 CT. When submitting questions and comments, the offeror shall follow the process discussed in this paragraph. The Government will not entertain any questions or comments that are not in compliance with this format.

L.2 PROPOSAL PREPARATION

L.2.1 The proposal shall be prepared in a clear, legible, practical manner. In addition, the offeror shall write the proposal in English and shall be specific and complete as described in these instructions. Adherence to the prescribed format is required. Failure to provide a proposal in compliance with the instructions specified as "COMPLIANCE REQUIREMENT" in Section L of this RFP shall render the offeror's proposal non-compliant. The proposal will not be evaluated and will not be further considered for receipt of an executed BOA. The Government is not obligated to engage in any exchanges with an offeror who fails to provide all of the required documents for evaluation.

L.2.1(a) Note: The Government reserves the right to waive the Strict Compliance Review if it is in the Government's best interest.

L.2.2 No classified material shall appear anywhere within the proposal.

L.2.3 The offeror must be registered in the System for Award Management (SAM) and have a Marketing Partner Identification Number (MPIN) and Commercial and Government Entity (CAGE) Code.

L.2.4 Digital MS Word and MS Excel files, where requested and required pursuant to provisions of this RFP, shall be compatible with Microsoft (MS) Office 2013.

L.2.4(a) Note: The offeror shall not lock or password protect any file (e.g. *.doc, *.pps, *.xls, *.txt, *.msg).

L.2.5 Adobe Portable Document Format (PDF) Files: Scanned PDF documents, where requested and required pursuant to provisions of this RFP, must be legible and must be viewable in Adobe Acrobat.

L.2.5(a) Text Searchable Adobe PDFs: File formats that are identified as "Text Searchable Adobe PDF" must be formatted to contain searchable text. Note: All elements of the file to include tables, diagrams, charts, etc. must be able to be searched for text. The Government will not accept scanned or image-only PDF files in lieu of this requirement and will not invoke the text recognition feature within Adobe.

L.2.6 Compressed files (e.g. *.zip) and Executable files (e.g. *.bat, *.exe, *.jar, *.vb, *.wsf) will NOT be accepted. Refer to Attachment 000X for a complete list of non-acceptable file types.

L.3 PROPOSAL SUBMITTAL INSTRUCTIONS:

L.3.1 The offeror shall submit its proposal through the FBO.gov system. The requirements and procedures for offer submission are found in the FBO Vendor User Guide located on the FBO webpage at:

https://www.fbo.gov/downloads/FBO_Vendor_Guide.pdf.

L.3.2 The proposal submittal method used for this solicitation is the electronic response via document upload method.

L.3.3 Offerors should enter a description for every file uploaded. For files over ten (10) megabytes (MB) the "Large Upload (JAVA)" button must be utilized. The combined file size limit for upload using "Large Upload (JAVA)" is 100MB. If needed, the offeror can break single files over 100MB into smaller files or use the upload utility multiple times if files exceed the 100MB size limit.

L.3.4 Digital file names shall use the required naming convention for each specific proposal document identified below. Filenames must be 40 characters or less and must not contain single quotes, spaces and pound or percent signs. If an offeror's file name is too long (more than 40 characters), it is permitted to abbreviate the Name of the Company field within the file name. The abbreviation used for the name of the company should be consistent across all file names found within the proposal.

L.3.5 Once the offeror's proposal is submitted, it can be systematically revised prior to the solicitation response deadline. Refer to Paragraph 4.3.2 of the FBO Vendor Guide titled "Reviewing / Editing an Electric Response" for detailed guidance on completing a revision to an electronic proposal submission. Note: the FBO bid response system will send an email to the email address on file for the user confirming the electronic submission.

L.3.5(a) Note: The offeror must be logged in to the system to be able to submit / revise electronic responses.

L.3.5(b) For assistance and troubleshooting for the FBO electronic bid response system, contact the Federal Service Desk (FSD.gov). Phone: 866-606-8820 or Web Form (<https://gsafsd.service-now.com/fsd-gov/login.do>).

L.3.6 Do not assume submission will be instantaneous. File size and number of files to be uploaded will be factors to consider. Offerors should allow adequate time for submission completion because the entire proposal must be received by the due date and time for the proposal to be considered timely.

L.3.7 To avoid rejection of an offer, the offeror shall make every effort to ensure its electronic submission is virus free. Submissions or portions thereof submitted and which the automatic system detects the presence of a virus or which are otherwise unreadable will be treated as unreadable pursuant to FAR 15.207(c).

L.4 PROPOSAL STRUCTURE:

L.4.1 The offeror shall submit a proposal in accordance with the guidelines below.

L.4.1.1 For all documents, each page shall include the complete offeror's name, offeror's CAGE Code, BOA RFP number, and proposal submission date in a header and/or footer.

L.4.1.2 Each offeror shall submit ONLY one proposal and that proposal shall address all of the requirements of the RFP. To be considered for this BOA, the offeror must submit a complete response to this RFP using the instructions provided in Section L. If the offeror's proposal fails to meet the terms and conditions of the RFP or takes exception to any of the terms and conditions of the RFP, the offeror's proposal will not be acceptable and will not be further considered for execution of a BOA.

L.4.1.3 The offeror shall provide sufficient detail to substantiate the validity of all stated assertions. The proposal must not merely repeat the RFP requirements, but rather must provide narrative evidence in support of any statements relating to proposed capabilities or relevant experience. Data not submitted with the proposal and presumed to be known (i.e., previous projects performed for the United States Government) will not be considered as part of the proposal.

L.5 INFORMATION TO BE SUBMITTED:

L.5.1 General Documents: The offeror shall include the following:

L.5.1.1 One (1) signed and completed copy of the RFP coversheet titled "Solicitation, Offer and Award" (SF33).

L.5.1.1(a) Required File Name: OfferorName_SF33

L.5.1.1(b) File Format: Adobe PDF or MS Word

L.5.1.1(c) Page Limit: none

L.5.1.1(d) COMPLIANCE REQUIREMENT: Failure to provide the signed SF 33 by authorized agent shall render the offeror's proposal non-compliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.1.2 EITHER all signed amendment coversheets titled "Amendment of Solicitation/Modification of Contract" (SF30) or one executed signed copy of the RFP coversheet with block fourteen (14) completed.

L.5.1.2(a) Required File Name: OfferorName_SF30(Amends)

L.5.1.2(b) File Format: Adobe PDF or MS Word

L.5.1.2(c) Page Limit: none

L.5.1.3 Section I clauses that require offeror completion.

L.5.1.3(a) Required File Name: OfferorName_IClauses

L.5.1.3(b) File Format: Adobe PDF or MS Word

L.5.1.3(c) Page Limit: none

L.5.1.4 Section K clauses that require offeror completion.

L.5.1.4(a) Required File Name: OfferorName_KClauses

L.5.1.4(b) File Format: Adobe PDF or MS Word

L.5.1.4(c) Page Limit: none

L.5.1.5 Offeror Points of Contact (POC): The Government does not intend to conduct discussions prior to executing BOAs. However, in the event that discussions are required, the offeror(s) are required to provide two (2) company individuals whose responsibilities will include reading and responding to Evaluation Notices (ENs) through e-mail. For example, the offeror's Contract Manager, as an agent of the company might be the main agent responsible, but a second agent should be available in case of the main agent's unavailability. The two (2) agents' names, company titles, telephone numbers, facsimile numbers, and email addresses shall be provided in Attachment 000X. A Title Page is allowable to provide for the restriction or disclosure and use of data as specified in FAR 52.215-1.

L.5.1.5(a) Required File Name: OfferorName_Att000X_POCs

L.5.1.5(b) File Format: Adobe PDF or MS Word

L.5.1.5(c) Page Limit: none

L.5.1.6 JV Information: In order for the Government to review the JV partnership, if applicable, the offeror shall submit the following information:

L.5.1.6(a) A legal JV agreement prepared by an attorney, which clearly explains the responsibilities of each party to the JV agreement. In addition, the agreement shall clearly explain the formation of the JV and procedures for acceptance of product and payment.

L.5.1.6(b) The JV agreement shall clearly identify the team lead company and the team lead company's point of contact, as well as their responsibilities explained in detail. In addition, company names, POCs, business size, number of employees (including all affiliates), and description of work to be performed by members of the JV shall be provided as part of the JV agreement. Any updates to the JV agreement shall be submitted to the EAGLE mailbox within seven calendar days after the JV agreement is signed.

L.5.1.6(c) A signed copy of the JV agreement and any other agreements, either formal or informal, that identify the roles and responsibilities of each business concern in the JV.

L.5.1.6(d) If other than a small business concern is part of the JV, a copy of the Small Business Administration (SBA) approved SBA Mentor-Protege Agreement is to be provided. The offeror should be aware of the SBAs regulations regarding affiliations to determine business size. Affiliation regulations are especially important when JVs are likely.

L.5.1.6(d)(i) Required File Name: OfferorName_JV

L.5.1.6(d)(ii) File Format: Adobe PDF or MS Word

L.5.1.6(d)(iii) Page Limit: none

L.5.2 Technical Factor:

The Offeror shall demonstrate technical capability by detailing its proposed technical approach to meet the requirements specified in the PWS and this RFP by providing the following:

L.5.2(a) **Technical Capability Statement (TCS)**

L.5.2(b) **Representative Support Element (RSE)**

L.5.2(c) **Corporate Organizational Structure**

L.5.2(d) **Experience**

L.5.2.1 **Technical Capability Statement (TCS)**

L.5.2.1(a) The offeror's proposed **TCS** must adhere to the following:

L.5.2.1(a)(1) Required File Name: OfferorName_TCS

L.5.2.1(a)(2) File Format: Text Searchable Adobe PDF

L.5.2.1(a)(3) Page limit for the TCS is 16 pages

L.5.2.1(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.1(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.1(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.1(a)(7) COMPLIANCE REQUIREMENT: Failure to provide a TCS shall render the offeror's proposal noncompliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.1(b) **Technical Capability Statement (TCS)**. The offeror shall provide a TCS specific to the EAGLE effort that identifies the offeror's core competencies, demonstrates how those cited core competencies relate to the EAGLE effort and the ability to create a dynamic organization fully capable of supporting the Government's requirements by applying those core competencies. In order to demonstrate its technical capability, as related to the EAGLE effort, the offeror must specifically address the following four elements:

L.5.2.1(b)(1) **Team Identification / Self-Performance**. The offeror's processes for mission analysis and application of cited core competencies and previous experience which allow the offeror to properly determine which (or all) of the EAGLE functional areas (Maintenance, Supply, and Transportation) it can self-perform without the use of subcontractors.

If the offeror is citing its core competencies and previous experience through its parent company and/or affiliate(s), the offeror shall explain how the resources of the parent company and/or affiliate(s) will be utilized in performance of the proposed effort.

L.5.2.1(b)(2) If the offeror is unable to cite core competencies for self-performing any of the EAGLE effort's functional areas, the offeror must identify its process of identifying, vetting, partnering, and leading the required subcontractors (also referred to as teammates or sometimes as partners), as well as the offeror's process for replacing and adding subcontractors if necessary due to non-performance or operational changes to the effort.

L.5.2.1(c) **Resource / Task Order Management.** The offeror shall provide a TCS that describes, in detail, the methods that it will employ to manage future task order requirements from time of award to completion of the effort. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. In describing its resource / task order management, the offeror must provide, at a minimum:

L.5.2.1(c)(1) The offeror's approach for planning, allocating, and controlling resources and costs for awarded task orders.

L.5.2.1(c)(2) The offeror's process for scheduling, budgeting, and accumulating expenditures (hours and dollars); identifying expenditure and schedule problems; and tracking task order performance.

L.5.2.1(c)(3) The offeror's process for accounting and collecting expenditure data for an extensive CLIN structure characterized by a large and increasing number of subCLINs for multiple tasks.

L.5.2.1(c)(4) If applicable, the offeror's process for timely incorporation of subcontractor technical, schedule and financial performance data into the prime's monthly reports for individual task orders.

L.5.2.1(c)(5) The offeror's approach to ensuring proper training, licensing, certification, and safety.

L.5.2.1(d) **Flexible Staffing Approach.** The offeror shall provide a TCS that describes, in detail, the offeror's approach to effectively and efficiently support short-term fluctuations in effort (increase/decrease), long-term increase to workload, and long-term decrease to workload for future cost-plus-fixed-fee type efforts. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. In describing its flexible staffing approach, the offeror must by address each of the following:

L.5.2.1(d)(1) Cross-utilization / temporary reallocation: An effective and efficient approach to making use of existing staffing to better support short-term requirement changes; provide better and more timely support; and, reduce costs through more efficient staffing. Cross-utilization must address an approach to ensuring safety, training, and certification requirements are met in a manner that would not impact quality of the effort.

L.5.2.1(d)(2) Rapid increase: An effective and efficient approach during surges in effort, for both long-term and short-term increases in workload, where cross-utilization or temporary reallocation is not appropriate.

L.5.2.1(d)(3) Responsible reduction in staffing: An effective and efficient approach to reducing staffing to levels commensurate with decreased requirements during periods of protracted reductions in workload while also ensuring retention of qualified employees.

L.5.2.1(e) **Transition-in Approach:** The offeror shall provide a TCS that describes the offeror's generalized approach to providing seamless transition of requirements applicable to future task orders. The offeror's approach must address transitioning efforts with outgoing contractors from Notice to Proceed (NTP) to successfully reaching a fully operational capability (FOC). Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders. The transition-in approach must address, at a minimum:

L.5.2.1(e)(1) Open communications, including periodic meetings with the outgoing contractor and the Government documenting progress of transition on matters, including GFP/GFE inventories and hiring actions.

L.5.2.1(e)(2) Proper hiring actions to include pre-employment drug screening, qualification verification, and requisition/issuance of Contractor Common Access Cards (CAC), access badges, and security clearances that will ensure no impact to current operations.

L.5.2.2 **Representative Support Element (RSE)**

L.5.2.2(a) The offeror's proposed **RSE** must adhere to the following:

L.5.2.2(a)(1) Required File Name: OfferorName_RSE

L.5.2.2(a)(2) File Format: Text Searchable Adobe PDF

L.5.2.2(a)(3) Page Limit: 13 pages

L.5.2.2(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.2(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.2(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.2(a)(7) COMPLIANCE REQUIREMENT: Failure to provide the RSE shall render the offeror's proposal noncompliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.2(b) The offeror shall provide a **RSE** in a narrative format based on the information provided in its TCS and in support of the PWS requirements. The RSE narrative must clearly identify and detail an approach relative to each of the functional areas noted below as well as provide any assumptions used in determining the specific staffing. Additionally, the RSE must be supported by the offeror's Attachment 0002 Labor Basis of Estimate (BOE).

L.5.2.2(b)(1) **Maintenance Functional Area:** The RSE narrative must detail the offeror's approach to plan, organize, facilitate, direct, control and execute maintenance operations specifically associated with the sample equipment density listing provided at TE 1. The offeror's RSE narrative must

adequately detail an approach for carrying out preventive maintenance checks and services (PMCS); performing equipment classification; and accomplishing scheduled as well as unscheduled field and sustainment level maintenance on the density identified in TE 1. The narrative shall include details on the offeror's technical inspection process (initial and final) as well as its quality control process/procedures with an emphasis on achieving a successful first time pass rate. Additionally, the RSE narrative must accurately address the specific Army Logistics Information Systems (LIS) being utilized, security and other regulatory requirements specific to Controlled Cryptographic Items, sensitive items, and Counter Improvised Explosive Devices.

L.5.2.2(b)(2) **Supply Functional Area:** The RSE narrative must detail a realistic and feasible approach to deliver services for general inventory management providing asset accountability and asset visibility through proper operation of the appropriate LIS for the equipment density listing provided at TE 1. This approach must accurately address the specific LIS being utilized, proper accountability, security and other regulatory requirements specific to Controlled cryptographic items, sensitive items, and counter improvised explosive devices.

L.5.2.2(b)(3) **Transportation Functional Area:** The RSE narrative must detail a realistic and feasible approach to delivering Transportation Motor Pool (TMP) and Personal Property operations. This approach must adequately address proper training, licensing, safety and security for the execution of EAGLE operations. Additionally, the Offeror must adequately address scheduling and manifesting during the execution of EAGLE transportation services.

L.5.2.2(c) **Labor Basis of Estimate (BOE) Attachment 0002:** The offeror must provide its proposed labor basis of estimate (BOE) of the proposed positions in relation to the maintenance, supply, and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). The offeror's proposal must present a labor BOE approach which demonstrates a thorough understanding of the effort through the BOE allocation and use of the position titles in order to successfully perform the PWS requirements associated with the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). NOTE: For Technical evaluation purposes only, the Government will utilize the SCA Directory of Occupations (5th Edition) labor category definitions and offeror-provided position titles to determine if the proposed position title is appropriate for the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Proposed position titles not identified in the SCA Directory of Occupations (5th Edition) must be defined by the offeror in its RSE (see L.5.2.2(b)). Offeror's proposed **Labor BOE Attachment 0002** shall adhere to the following:

L.5.2.2(c)(1) Naming Convention: Offeror's_Name_Vol_2_Att0002

L.5.2.2(c)(2) File Format: MS Excel

L.5.2.2(c)(3) Adding or deleting tabs to Attachment 0002 (other than the example tab) shall render the offeror's proposal noncompliant.

L.5.2.2(c)(4) COMPLIANCE REQUIREMENT: Failure to provide the LABOR BOE Attachment 0002 in the Government provided format, and in compliance with

L.5.2.2(c)(3), shall render the Offeror's proposal non-compliant and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.3 Corporate Organizational Structure.

L.5.2.3(a) The offeror's proposed Corporate Organizational Structure must adhere to the following:

L.5.2.3(a)(1) Required File Name: OfferorName_COS

L.5.2.3(a)(2) File Format: Adobe PDF

L.5.2.3(a)(3) Page Limit: 6 pages

L.5.2.3(a)(4) Page limit excludes cover page, table of contents, and glossary of abbreviations and acronyms

L.5.2.3(a)(5) Pages larger than 8.5 inches x 11 inches will be counted as two pages.

L.5.2.3(a)(6) The font size shall be no less than 10 point font and no more than 14 point font; however, for charts and diagrams, font size shall be no less than 8 point font and no more than 14 point font.

L.5.2.3(a)(7) COMPLIANCE REQUIREMENT: Failure to provide the corporate organizational structure shall render the offeror's proposal noncompliant, and it will not be evaluated nor considered for award of an executed BOA.

L.5.2.3(b) **Corporate Organizational Structure:** The offeror shall provide a corporate organizational structure that demonstrates a comprehensive, realistic and feasible organizational overview based on the following:

L.5.2.3(b)(1) Identification of the tasks to be performed by the offeror and all proposed subcontractor(s) in the RSE.

L.5.2.3(b)(2) Identification of the command and control relationship among the offeror and all proposed subcontractor(s) in the RSE. The command and control relationship must include identification of leads, supervisors, managerial and executive leadership positions responsible for performing successful oversight of each of the primary task areas identified in Section C-2 of the PWS as well as overseeing the execution of the overall effort. Management positions must indicate responsibility/role in responding to issues that may arise during execution of the effort (i.e., assigned ISO 9000 management function).

L.5.2.3(b)(3) Identification of an onsite independent quality control organization reporting directly to the corporate quality office. Note: This section will be incorporated into subsequent Step Three EAGLE Task Orders.

L.5.2.4 Experience.

L.5.2.4(a) The offeror's Experience Matrix (Attachment 0003) must adhere to the following:

L.5.2.4(a)(1) Required File Name: Offeror's_Name_Attachment_0003

L.5.2.4(a)(2) File Format: Fillable PDF

L.5.2.4(a)(3) COMPLIANCE REQUIREMENT: Failure to provide the Attachment 0003 - Experience Matrix in the Government-provided format will render the offeror's proposal noncompliant, and it will not be further evaluated nor considered for award of an executed BOA.

L.5.2.4(b) **Experience:** The offeror must provide its recent and relevant experience, as a measure of the likelihood to ensure proper execution, of all three functional areas (Maintenance, Supply and Transportation) as identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Experience shall be provided on the Attachment 0003 - Experience Matrix. [The Government does not require additional documentation for experience other than a completed Attachment 0003 - Experience Matrix; additional documentation, if submitted, will not be evaluated by the Government]. Offerors shall identify no less than one and no more than three recent and relevant contracts for EACH functional area (Maintenance, Supply and Transportation), for a total of no more than nine references per proposal. If an offeror proposes recent and/or relevant experience for a parent company, affiliate, subcontractor, or another team member with a different CAGE code, the offeror shall include information demonstrating how the resources of the parent company, affiliate, or subcontractor will be utilized in performance of the proposed effort. For the purposes of submission under this BOA RFP:

L.5.2.4(b)(1) "Recent" is defined as a measure of time that has elapsed since the contract reference occurred. "Recent" is generally expressed as a time period during which contract references are considered relevant. For the purpose of this requirement, "recent" is any contract under which any performance, delivery, or corrective action has occurred within the following time standards: three (3) years prior to this RFP closing date, regardless of the award date.

L.5.2.4(b)(2) "Relevant" is defined as similar in scope and complexity to this effort, which are defined as follows:

L.5.2.4(b)(2)(i) "Scope" - The type of requirements/tasks performed under the contract.

L.5.2.4(b)(2)(ii) "Complexity" - Multiple simultaneous efforts being performed within in the SAME functional area (e.g., allied trades, technical inspections and production control).

L.5.2.4(c) Instructions for completing the Attachment 0003 - Experience Matrix are as follows:

L.5.2.4(c)(1) **Line 1:** The offeror shall enter the date of the submission or the "as of" date of the information provided.

L.5.2.4(c)(2) **Line 2:** The offeror shall enter one (1) contractor's name that performed the requirements of the contract number listed at line 3 and the respective CAGE Code, as identified in SAM. The CAGE Code consists of five (5) alphanumeric digits and does not begin with the letter O.

L.5.2.4(c)(3) **Line 3:** The offeror shall provide the recent contract number and program title which demonstrates recent and relevant experience to this RFP. Each contract reference provided must have been performed under Government (Federal, state, local) and/or commercial contracts

(subcontracts). Please note that references provided on classified contracts cannot be verified, and will not be evaluated. The offeror's contract reference numbers shall fall under one of the three categories below:

L.5.2.4(c)(3)(i) For services performed as a Prime contractor on a Government contract, enter one (1) recent Government contract number (and one (1) corresponding task order number, if applicable, that best illustrates individual mission requirement) which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor; OR,

L.5.2.4(c)(3)(ii) For services performed as a Prime contractor on a private sector contract, enter one (1) recent and relevant private sector contract number which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor; OR,

L.5.2.4(c)(3)(iii) For services as a subcontractor on a Government contract, enter one (1) recent and relevant subcontract number which demonstrated recent and relevant experience to this RFP for the offeror or subcontractor (DO NOT enter the Prime Government contract number). Note: The contract number given for a subcontract contract reference is the private sector commercial contract number held between the subcontractor and the Prime, not the contract number between the Government and the Prime.

L.5.2.4(c)(4) **Line 4:** The offeror shall enter the Total Contract Value in US dollars. If option periods are available, assume all option periods will be exercised and included in the Total Contract Value.

L.5.2.4(c)(5) **Line 5:** The offeror shall enter the contract award date and period of performance, to include the contract end date for the contract number listed on line 3. Ongoing contracts must use contract completion date (assuming all option periods are exercised). The required format is MM/DD/YYYY; simply writing "To Present" is not acceptable. If line 5 indicates that the experience cited was gained as a subcontractor, only provide the Period of Performance end date for the work performed specifically by the contractor listed at line 1.

L.5.2.4(c)(6) **Line 6:** The offeror shall select the appropriate box if the contractor listed on line 2 performed the work as a Prime Contractor or Subcontractor for the contract number listed at line 3.

L.5.2.4(c)(7) **Line 7:** If the offeror indicates previous experience was performed as a 'subcontractor' at line 5 of the Attachment 0003, then the offeror shall provide the name of the prime contractor for the effort listed at line 3.

L.5.2.4(c)(8) **Line 8:** The offeror shall enter the Government or commercial activity name, address, telephone number and email address for the contract listed at line 3.

L.5.2.4(c)(9) **Line 9:** The offeror shall enter the applicable procuring contracting officer's name, telephone number and email address for the contract listed at line 3.

L.5.2.4(c)(10) **Line 10:** The offeror shall enter the applicable administrative contracting officer's name, telephone number and email address for the contract listed at line 3.

L.5.2.4(c)(11) **Line 11:** The offeror shall enter the applicable Government or commercial activity technical representative, or COR, name, telephone number and email address for the contract listed at line 3.

L.5.2.4(c)(12) **Line 12:** The offeror shall enter examples of the tasks performed under the effort listed at line 3. Examples should identify tasks relevant to the task order RFP in order to assist the Government in determining the relevance of the cited effort (see definition below). The Offeror may copy/paste directly from the contract documentation; however, note that this field is limited to 1,800 characters.

Section M - Evaluation Factors for Award

M.1 BASIS FOR EXECUTION OF A BOA

M.1.1 The Government will execute a BOA to the offeror whose proposal complies with the RFP requirements and is determined to be Technically Acceptable.

M.2 Strict Compliance Review

M.2.1 The Government will compare the offeror's proposal to Section L in order to perform a compliance review. Any offeror's proposal determined non-compliant per the terms noted in Section L will not be evaluated and will not be further considered for execution of a BOA. Only offerors whose proposals are determined to be compliant will move to the Technical Factor evaluation process.

The Government reserves the right to waive the Strict Compliance Review if it is in the Government's best interest.

M.2.2 Technical Factor

M.2.2.1 The Technical Factor will be evaluated only on proposals that pass Strict Compliance review.

M.2.2.2 Evaluation of the Technical Factor consists of an evaluation of the offeror's proposed Technical Capability Statement (TCS); Representative Support Element (RSE); Corporate Organizational Structure; and Experience.

The offeror's Technical proposal will be evaluated on an Acceptable/Unacceptable basis. An offeror must receive an acceptable rating in ALL evaluation criteria to receive an overall acceptable rating for the Technical Factor. The Technical Factor will be rated as follows:

Acceptable: The proposal clearly meets the minimum requirements of the RFP.

Unacceptable: The proposal does not clearly meet the minimum requirements of the RFP.

M.2.2.3 **Technical Capability Statement (TCS)**. The Government will evaluate the offeror's TCS to determine if it provides for the organizational capability to fully execute the Government's requirements by identifying the offeror's core competencies and demonstrating how those cited core competencies relate to the EAGLE effort and the ability to create a dynamic organization fully capable of supporting the Government's requirements by applying those core competencies. The TCS will be evaluated for the following four (4) elements:

M.2.2.3(a) Element One--**Team Identification / Self-Performance:**

M.2.2.3(a)(1) The TCS adequately details realistic and feasible processes for mission analysis and application of its cited core competencies and previous experience which allow the offeror to properly determine which of the EAGLE effort's functional areas it can self-perform without the use of subcontractors.

If the offeror is citing its core competencies and previous experience through its parent company and/or affiliate(s), the offeror must adequately demonstrate how the resources of the parent company and/or affiliate(s) will be utilized in performance of the proposed effort. NOTE: The information demonstrating that a parent company and/or affiliate(s) resources will be used in the performance of the proposed effort will not necessarily be sufficient to apply in Step 3 Task Order Past Performance evaluations.

M.2.2.3(a)(2) If the offeror is unable to identify core competencies for self-performing any of the EAGLE effort's functional areas, the TCS must adequately detail a realistic and feasible process for identifying, vetting, partnering, and leading the required subcontractors, as well as the offeror's process for replacing and adding subcontractors if necessary due to non-performance or operational changes to the effort. The offeror's process for replacing and adding subcontractors must be realistic and feasible to support timely changes.

M.2.2.3(b) Element Two--**Resource / Task Order Management:** The TCS adequately details realistic and feasible methods that the offeror will employ to manage future task order requirements from time of award to completion of the effort. In describing the offeror's resource/task order management, the TCS must provide, at a minimum, each of the following:

M.2.2.3(b)(1) A realistic, feasible, and detailed approach for planning, allocating, and controlling resources and costs for awarded task orders.

M.2.2.3(b)(2) A realistic, feasible, and detailed approach for scheduling, budgeting, and accumulating expenditures (hours and dollars), which includes the identification of expenditure and schedule problems, and the tracking of task order performance.

M.2.2.3(b)(3) A realistic, feasible, and detailed approach for accounting and collecting expenditure data for an extensive CLIN structure characterized by a large and increasing number of subCLINs for multiple tasks.

M.2.2.3(b)(4) A realistic, feasible, and detailed approach for timely incorporation of subcontractor(s) technical, schedule and financial performance data into the prime's monthly reports for individual task orders.

M.2.2.3(b)(5) A realistic, feasible, and detailed approach for ensuring proper training, licensing, certification, and safety.

M.2.2.3(c) Element Three--**Flexible Staffing Approach:** The TCS adequately demonstrates the offeror's ability to effectively and efficiently support short term fluctuations in effort (increase/decrease), long-term increase to workload, and long-term decrease to workload (for future cost-plus-fixed-fee type efforts). In demonstrating this ability, the TCS must provide, at a minimum, each of the following:

M.2.2.3(c)(1) A realistic and feasible approach to cross-utilization / temporary reallocation that effectively and efficiently makes use of existing staffing to better support short term requirement changes; provides better and more timely support; reduces cost through more efficient staffing; ensures safety, training, and certification requirements are met; and, would not impact quality of the effort.

M.2.2.3(c)(2) A realistic and feasible approach to rapidly increase staffing during surges in effort that addresses both long-term and short-term increases in workload where cross-utilization or temporary reallocation is not appropriate.

M.2.2.3(c)(3) A realistic and feasible approach to effectively and efficiently reduce staffing to levels commensurate with decreased requirements during periods of protracted reductions in workload while also ensuring retention of a qualified workforce.

M.2.2.3(d) **Element Four--Transition-in Approach:** The TCS adequately demonstrates the offeror's ability to provide the seamless transition of requirements applicable to future task orders. In demonstrating this ability, the TCS must address transitioning efforts with outgoing contractors from Notice to Proceed (NTP) to successfully reaching a fully operational capability (FOC) and must provide, at a minimum, each of the following:

M.2.2.3(d)(1) A realistic and feasible approach to ensure open communication with the incumbent contractor and the Government, including timely periodic meetings documenting progress of transition matters (including GFP/GFE inventories and hiring actions).

M.2.2.3(d)(2) A realistic and feasible approach to conducting the proper hiring actions that are necessary to ensure there is no impact to the current operations (including pre-employment drug screenings, qualification verifications, and the requisition/issuance of Contractor Common Access Cards (CAC), access badges, and security clearances).

M.2.2.4 **Representative Support Element (RSE)**. The Government will evaluate the offeror's RSE narrative to determine if it clearly demonstrates adequate support to fully execute each of the PWS requirements noted below and is supported by the information provided in the offeror's TCS and the offeror's Attachment 0002 Labor Basis of Estimate (BOE):

M.2.2.4(a) **Maintenance Functional Area Requirements:** The RSE adequately details a realistic and feasible approach to accurately deliver services to plan, organize, facilitate, direct, control and execute maintenance operations specifically associated with the sample equipment density listing provided at TE 1. The RSE adequately addresses an approach for carrying out preventive maintenance checks and services (PMCS); performing equipment classification; and, accomplishing scheduled as well as unscheduled field and sustainment level maintenance on the density identified in TE 1. The RSE adequately details the offeror's technical inspection process (initial and final), as well as its quality control process/procedures with an emphasis on achieving a successful first time pass rate. Additionally, the RSE accurately addresses the specific Army Logistics Information Systems (LIS) being utilized, security, and other regulatory requirements specific to Controlled Cryptographic Items, sensitive items, and Counter Improvised Explosive Devices.

M.2.2.4(b) **Supply Functional Area Requirements:** The RSE adequately details a realistic and feasible approach to deliver accurate services for general inventory management providing asset accountability and asset visibility through proper operation of the appropriate LIS for the equipment density

listing provided at TE 1. The RSE accurately addresses the specific LIS being utilized, proper accountability, security, and other regulatory requirements specific to Controlled cryptographic items, sensitive items, and counter improvised explosive devices.

M.2.2.4(c) **Transportation Functional Area Requirements:** The RSE adequately details a realistic and feasible approach to deliver Transportation Motor Pool (TMP) and Personal Property operations. The RSE adequately addresses proper training, licensing, safety, and security for the execution of EAGLE operations. Additionally, the RSE accurately and adequately addresses scheduling and manifesting during the execution of EAGLE transportation services.

M.2.2.4(d) **Labor Basis of Estimate (BOE) Attachment 0002:** The Government will evaluate the offeror's labor BOE Attachment 0002 through its proposed position titles, along with its allocation and use of those position titles, to determine if the offeror's labor BOE is realistic and feasible in relation to the BOA PWS requirements associated with the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). As noted above, the offeror's labor BOE Attachment 0002 must support the approach detailed within the proposed RSE. NOTE: For Technical evaluation purposes only, the Government will utilize the SCA Directory of Occupations (5th Edition) labor category definitions and offeror-provided position titles to determine if the proposed position title is appropriate for the maintenance, supply and transportation functional area elements identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). Proposed position titles not identified in the SCA Directory of Occupations (5th Edition) must be adequately defined by the offeror in its RSE (see L.5.2.2(b)).

M.2.2.5 **Corporate Organizational Structure**. The Government will evaluate the offeror's Corporate Organizational Structure **narrative** to determine if it demonstrates a comprehensive, realistic, and feasible organizational overview and adequately identifies the following:

M.2.2.5(a) The tasks to be performed by the offeror and each subcontractor(s) proposed in the RSE.

M.2.2.5(b) The command and control relationship among the offeror and each subcontractor(s) proposed in the RSE, including the identification of any positions responsible for performing successful oversight of each of the primary task areas identified in Section C-2 of the PWS or of the overall effort (positions such as leads, supervisors, managerial and executive leadership positions), and, for management positions, the identification of responsibilities and roles in responding to issues that may arise during execution of the effort (e.g., assigned ISO 9000 management function).

M.2.2.5(c) An adequate, onsite independent quality control organization that reports directly to the corporate quality office.

M.2.2.6 **Experience**: The Government will evaluate the offeror's and proposed subcontractors' recent and relevant experience, through its proposed Attachment 0003 - Experience Matrix, to determine if the offeror would be able to successfully complete the requirements as identified at L.5.2.2(b)(1) through L.5.2.2(b)(3). In order to receive a technically acceptable rating for Experience, the offeror must submit at least one (and no more than three) recent and relevant contract reference for each of the three functional areas

(Maintenance, Supply and Transportation) for a total of no more than nine contract references. Contract references will be evaluated based upon the definitions of "recent" and "relevant" provided in Section L.

Experience in each of the three functional areas may be demonstrated by recent and relevant contract references of the Prime or through an appropriate teaming arrangement with applicable recent and relevant contract reference(s); if an offeror proposes recent and relevant experience for a parent company, affiliate or subcontractor with a different CAGE code, the offeror's TCS will be evaluated to determine whether the offeror has adequately demonstrated how the resources of the parent company, affiliate, or subcontractor will be utilized in performance of the proposed effort.

NOTE: Any teaming arrangements proposed at the BOA Step 2 are not binding and do not have to be proposed for Step 3 Task Orders. Additionally, the contract references identified in the offeror's Attachment 0003 may not apply as past performance references in Step 3 Task Order evaluations.