

General Questions			
QUESTION #	RFP Reference	QUESTION	ANSWER
GEN-01	General	What is the mechanism to ensure an offeror's price is not too low? In other words, what evaluation procedures address the risk of choosing an offer that might result in a company not being able to execute at the bid price.	First it is determined if the offeror has met the Minimum FLC1 hours requirement. If the minimum FLC1 hours are not met, the offeror will be determined non-compliant. Next, the technical evaluation is performed to determine acceptability. If an offeror is determined technically acceptable, its cost proposal will be evaluated. During this time, the cost/price evaluation team will perform a cost realism analysis (See M.5.3.1). If the indirect rates are not adequately supported or proposed at lower levels than the historic or budgeted rates, the rates will be capped at the proposed level. Further, labor rates are controlled by the Service Contract Act - Wage Determination and the Collective Bargaining Agreement (if applicable).
Attachment Questions			
QUESTION #	RFP Reference	QUESTION	ANSWER
ATT-01	Workload Data	The workload data and shuttle schedules indicate a need for drivers with class B and class C licenses. The vehicle density list shows tractor trailers which indicates a need for Class A CDL. Are there government employees available to drive vehicles requiring a Class A license or does the contractor have to be prepared to support Class A driving requirements?	No, the requirement is for dispatch only. Tractor trailers on the density list require dispatch only.
ATT-02	TE 5 M-S-T	There is tractor trailer equipment in the TMP inventory but no hours associated with this equipment is broken out in TE 5 M-S-T minimum productive hours. Will the government break out the hours for tractor trailer type vehicles?	No, the requirement is for dispatch only. Tractor trailers on the density list require dispatch only.
ATT-03	CBA	Is there a union CBA and will it be distributed?	Yes, and the CBA will be distributed upon request from the offeror.
ATT-04	TE 5 M-S-T	Fuel management is only 24 minimum productive hours in TE 5 M-S-T will there need to be a dedicated fuel technician or can this be a driver?	It is incumbent upon the offeror to determine the staffing levels appropriate for the workload and requirements as provided in the RFP and supporting documents.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

FT. DETRICK - W52P1J-14-R-0178 - QUESTIONS and ANSWERS

ATT-05	New Location	When will GSA Vehicles move to the New Motor Pool Location?	For proposal purposes, assume the new location will be available by Notice to Proceed. The new motor pool location map and floorplan will be provided as Technical Exhibits in the Final RFP.
ATT-06		Can you provide Fort Detrick stats on mission drivers and PAX carried monthly/annually?	Yes, this will be provided in the final RFP as an exhibit.
ATT-07	Attachment 0007 - Wage Determination	Can the Government confirm that WD 05-2104 (Rev.-15) is the most updated WD and the H&W rate of \$3.81 is applicable to this solicitation?	Yes, Wage Determination 2005-2104 (Rev.-15) is the current WD and the \$3.81 increase is applicable to this solicitation.
ATT-08	Exhibit P	Exhibit P notes "The government will not provide, fund or otherwise reimburse for these tools." Will the Government provide a CLIN for Offerors to propose the costs associated with the General Mechanic Tool Kits? If not, how would the Government like to see these costs included in the Cost/Price volume?	Exhibit P TE 4-G-001, Individual Tool Sample Listing, has been removed from the RFP.
ATT-09	DRAFT Exhibit N: TE 5 M-S-T-001 Functional Labor Category 1 (with details) as of 9.24.2014	In analyzing TE 1 M-S-T-001, it appears that workload is divisible by 1,920; however, the CBA hours are different. Is it the Government's intent that we use 1,920 to do our FTE calculations, or use the CBA hours to determine our minimum FLC 1 totals?	Offeror must use the TE 1 M-S-T-001 for proposal purposes.
ATT-10	Attachment 0008 - Collective Bargaining Agreement (CBA), Article III, Page 5-7	A collective bargaining agreement (CBA) exists, which specifies that vacations and paid time off benefits are based on seniority. In light of this CBA, as well as Executive Order 13495 (Hiring of Qualified Incumbent Workforce requirement), will the government please provide a listing of current CBA employees by months of service so proper accounting of leave liability can be made in the proposal pricing?	The CBA is an agreement between the local union and the incumbent contractor; the Government cannot provide this information.
ATT-11	Attachment 0007 - DOL Wage Determination, Page 7	The DOL Wage Determination for SCA employees vacation benefits is based on seniority. In light of this information, as well as Executive Order 13495 (Hiring of Qualified Incumbent Workforce requirement), will the government please provide a listing of current SCA employees by years of service so proper accounting of leave liability can be made in the proposal pricing?	The Government will not provide this information. It is the responsibility of an offeror to develop its own staffing approach and propose accordingly.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

FT. DETRICK - W52P1J-14-R-0178 - QUESTIONS and ANSWERS

ATT-12	TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours; TE 5-T-001 Fuel Delivery Procedures;	Does the Government require the person providing fuel management to to be certified in fuel distribution services?	No. There is no certification for fuel management.
ATT-13	Attachment 0001 - Fort Detrick PWS	Has the scope of work changed since the last time this work was solicited? If so, will the government please identify the specific changes?	For the purpose of proposing on this solicitation, offerors should reference and rely upon the information provided in this particular RFP PWS, not information provided in previous solicitations.
ATT-14	Attachment 0001 - Fort Detrick PWS	Were there any modifications to the previous RFP scope of work during the course of performance?	See response for Question ATT-13.
ATT-15	Attachment 0001 - Fort Detrick PWS	How many CBA employees are currently performing the scope of work?	That information will not be provided. It is the responsibility of an offeror to develop its own staffing approach and propose accordingly.
ATT-16	Attachment 0001 - Fort Detrick PWS	How many SCA employees are currently performing the scope of work?	See response for Question ATT-15.
ATT-17	Attachment 0007 - DOL Wage Determination,	Does the current contractor provide SCA-mandated leave to the employees in an accrual method or anniversary method?	See response for Question ATT-15.
ATT-18	Exhibit M - TE 3-G-002 GSA Vehicle List	During the site visit, the government stated that some vehicles and equipment would not be required to be operated by the contractor (e.g., tractor trailer) and were on permanent dispatch. Because some of this equipment requires special licenses/certifications, will the government please provide a list of vehicles and equipment that the contractor will be required to operate?	Exhibit M-TE-3-G-002 will be updated in formal RFP.
ATT-19	Attachment 0001 - Fort Detrick PWS, Page 16, Paragraph 5.28.17.2 - 5.28.17.3	Is driver training, testing, and licensing performed at both Fort Detrick and Forest Glen?	Yes.
ATT-20	TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours;	Will the government please provide a description of the CLINs associated with this effort?	CLIN description has been provided under the draft Attachment 0005 will be provided in the formal solicitation.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

ATT-21	Attachment 0008 - Collective Bargaining Agreement (CBA), Article I, Page 1, Section 1.2; Page 2, Section 1.3 and Exhibit "A"	The CBA at Forest Glen in Section 1.2 states that the term "employee" includes individuals employed by the Company at the Transportation Motor Pool for Forest Glen in the job classifications listed in the NLRB Stipulation Agreement, Case 5-RC-16109. Section 1.3 further states that jurisdiction of the Union extends over and includes the Transportation Motor Pool Services for Forest Glen. However, Exhibit "A" Wage Scale only lists 2 labor categories, bus driver and dispatcher. Will the government please provide the job classifications listed in the referenced NLRB Stipulation Agreement, Case 5-RC-16109 that are part of the Forest Glen CBA?	Refer to Exhibit A for positions covered.
ATT-22	Attachment 0008 - Collective Bargaining Agreement (CBA), Article I, Page 1, Section 1.2;	The CBA at Forest Glen in Section 1.2 states that the term "employee" includes individuals employed by the Company at the Transportation Motor Pool for Forest Glen in the job classifications listed in the NLRB Stipulation Agreement, Case 5-RC-16109. Will the government please provide the referenced NLRB Stipulation Agreement, Case 5-RC-16109.	See response for Question ATT-21.
ATT-23	Exhibit C - TE1-G-003 Hours of Operation for Shuttle Bus Service Schedules	Where do the shuttle bus drivers originate or begin and end their shifts from for the shuttle bus service schedules listed in Exhibit C - TE1-G-003?	The shuttle bus drivers begin at Forest Glen to complete PMCS and then proceed to Building 19 at Walter Reed to pick up passengers.
ATT-24	Exhibit C - TE1-G-003 Hours of Operation for Shuttle Bus Service Schedules	Are the shuttle bus drivers for the shuttle bus service schedules listed in Exhibit C TE1-G-003 included in the CBA at Forest Glen?	Yes - Bus Drivers and Dispatchers
ATT-25	Attachment 0001 - Fort Detrick PWS, Page 2, Paragraph 1.2.2	The PWS states that "the contractor shall provide the appropriate amounts of qualified labor and management necessary to perform all logistics support services at Fort Detrick, Forest Glen and WRNMMC TMP." Is there a TMP at WRNMMC that the contractor will be required to operate from?	The PWS has been revised and will be provided in the formal solicitation.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

FT. DETRICK - W52P1J-14-R-0178 - QUESTIONS and ANSWERS

ATT-26	Exhibit C - TE1-G-003 Hours of Operation for Shuttle Bus Service Schedules; Exhibit N - TE5 M-S-T Minimum Functional Labor Category 1 Hours;	There were 4 WRNMMC shuttle bus schedules provided in TE1-G-003. Three of the schedules state that the bus driver will operate a 36-38 passenger "bus" ADA (Class B). The fourth schedule for WRNMMC states that the shuttle bus driver will operate a 15 passenger "shuttle bus" with ADA (Class C). TE5 M-S-T does not break out the hours between the 36-38 passenger bus drivers and the 15 passenger shuttle bus drivers in the JTF-CAPMED shuttles from WRAMC Bethesda to outlying clinics. Since there is a difference in labor categories/wage rates for Bus Drivers versus Shuttle Bus Drivers, will the government break out the hours between Bus Drivers and Shuttle Bus Drivers for the JTF-CAPMED shuttles from WRAMC Bethesda to outlying clinics?	Please refer to Amendment 0001 and Exhibit N - TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours Version 2. All drivers must have a Class B License with P endorsement; this is the minimum allowable licensing for any and all drivers under this requirement, notwithstanding any references to "Class C" found in TE 1-G-003 or elsewhere in the solicitation documents.
ATT-27	Exhibit C - TE1-G-003 Hours of Operation for Shuttle Bus Service Schedules; Exhibit N - TE5 M-S-T Minimum Functional Labor Category 1 Hours;	TE5 M-S-T lists minimum hours for the Occupational Health Shuttle. However there was no shuttle schedule or details given regarding the size or type vehicle that will be used or whether the driver is required to be a Bus Driver or Shuttle Bus Driver. Since the type and size of the vehicle determine the driver qualification requirements, will the government please provide the details of the vehicle type and size and required qualifications of the driver of the Occupational Health Shuttle?	Please refer to Amendment 0001 and Exhibit N - TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours Version 2. All drivers must have a Class B License with P endorsement; this is the minimum allowable licensing for any and all drivers under this requirement, notwithstanding any statement or indication to the contrary found elsewhere in the solicitation.
ATT-30	Technical Exhibit N - TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours	For the requirement "Medical courier shuttle from Fort Detrick to WRAMC," the PWS reference listed (5.28.25.2) does not exist.	Please refer to Amendment 0001 and revised Exhibit N ("TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours Version 2") for corrected PWS references.
ATT-32	Attachments 0007 & 0008	Please confirm that offeror still comply with Attachment 0007 for the Fort Detrick workforce and Attachment 0008 for the Forest Glen workforce?	Confirmed. Offerors must comply with the CBA (Attachment 0008) to the extent it applies to the Forest Glen workforce/labor categories provided therein. Offerors must comply with the applicable DOL WD (Attachment 0007) for all other non-exempt SCA-covered labor categories.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

ATT-33	Fort Detrick Questions and Answers (posted Nov. 7)	In the Q&A response posted by the government, a question asks "When will GSA Vehicles move to the New Motor Pool Location?" The response says, "For proposal purposes, assumment the new location will be available by Notice to Proceed. The new motor pool location map and floorplan will be provided as Technical Exhibits in the Final RFP." We have identified the floorplan as Exhibit J, but do not see that a new motor pool location map is provided (there is no "new motor pool" designated in Exhibit V - Facility Maps). Please clarify.	Please refer to Amendment 0001 and revised Exhibit V-Facility Maps.
ATT-34	Technical Exhibit N - TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours	In this technical exhibit, minimum productive hours are assigned to "medical courier shuttle from Fort Detrick to WRAMC" and "occupational health shuttle/driver." The PWS reference for the latter (5.28.19) contains subpoints (5.28.19.1.2 and 5.28.19.2) that refer to TE 5-T-002 Medical Courier Shuttle as well as TE 1-G-003. None of these exhibits provide a clear reference to a schedule for an occupational health shuttle. Since TE 5 M-S-T 001 distinguishes hours for "occupational health shuttle/driver" and "medical courier shuttle from Fort Detrick to WRAMC," we believe there should be a separate schedule provided for the occupational health shuttle. Please provide clarification.	Please refer to Amendment 0001 and revised Exhibit N ("TE 5 M-S-T-001 Minimum Functional Labor Category 1 Hours Version 2") for corrected PWS references. The Occupational Health Shuttle does not have set operation hours but the minimum hours are provided.
PWS Sections 1-4 Questions			
QUESTION #	RFP Reference	QUESTION	ANSWER
PWS-01	PWS 4.3 Vehicles	Contractor-Owned Vehicles - When is a contractor-owned vehicle required for the performance of this contract?	Contractor-owned vehicles are not required for the performance of this contract, PWS 4.3 is in reference to privately owned/contractor owned vehicles entering the installation. The PWS paragraph will be revised in the final RFP.
PWS-02	PWS 1.3.4-1.3.5.1	I notice that current contract personnel do not wear company uniforms. Is there a requirement to supply uniforms to staff?	No, there isn't a requirement for uniforms. However, please reference PWS Paragraphs 1.3.4-1.3.5.1 for requirements on contractor's attire and identification.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

FT. DETRICK - W52P1J-14-R-0178 - QUESTIONS and ANSWERS

PWS-03		During the contract performance period, will contractor mission requirements be expanded to cover supply/maintenance function? PWS currently have supply/maintenance functions on as "Reserved" task.	At this time we do not foresee additional requirements however, as this a requirements task order, if a requirement should arise within scope of supply/maintenance it will be added at that time.
PWS-04		Communication: Will government provide cell phones for drivers or is it a contractor responsibility?	There is no requirement for the contractor to provide cell phones to the employees.
PWS-05	PWS 1.12.1	Does the Government have a list of historical supplies and materials required to meet the requirements of the contract? I know that there is an ODC CLIN on the attachment 0005, but is a list of supplies and materials necessary to do the job that only the incumbent would know? If so, will the government provide a list, a list beyond standard safety/protection equipment, office/cleaning supplies, such as supplies required to do PMCS on vehicles, etc?	A. A list of historical supply and materials is not available. B. Reference PWS 1.12.1 and Attachment 0009 - Purchasing and Invoicing Guide for the list of Other Direct Costs and the purchase request process. C. A plug number for ODCs will be provided for proposal purposes.
PWS-06		Is the contractor responsible to operate POV storage area?	There is no requirement for the contractor to manage a POV storage area.
PWS-07		Is there any list that can identified which vehicles the contractor would be required to drive and which they are not required to drive? What equipment is the driver required to train?	There is no list of which vehicles the contractor would be required to drive. The types of vehicles that the contractor will be required to drive are busses, passenger vans, and sedans. Drivers are required to train on only forklifts and buses.
PWS-08		Are all contractor employees issued GSA vehicles if performing contract work?	If use of a vehicle is necessary in order to perform the mission, a GSA vehicle will be provided. Reference PWS 5.28.2. Government provided vehicles to the contractor are listed in TE-3-G-002 GSA Vehicle List.
PWS-09		Would the Program Manager's office be in the new facility?	Yes, the PM's office would be in the new facility and the PM would need to be located at Fort Detrick.
PWS-10	PWS 1.12 Other Direct Costs	Will the Government confirm that no elements of an offeror's or his subs/vendors fringe costs (H&W, Worker's Comp., etc.) be allowed to be reimbursed via ODC CLIN during execution?	Confirmed

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

PWS-11	PWS 1.12 Other Direct Costs	<p>Will the Government confirm whether or not the following will be reimbursable under the ODC CLIN:</p> <ol style="list-style-type: none"> 1. Training, licensing, and road testing (1.2.5, 1.3.2.4, 5.28.17.2) 2. LIS Training (1.11.6) 3. Signs on contractor furnished vehicles with the contractor's company name and telephone number (4.3.1) 4. Work uniforms (CBA Section 4.9) 5. Safety equipment (CBA Section 4.13) 6. Drug testing (CBA Section 10.1) 7. Replacement of GFE (Exhibit L) 8. Repair, maintenance, and fuel for vehicles (Exhibit M) 	Please refer to PWS paragraph 1.12.
PWS-12	PWS 1.3.2.1	<p>PWS para 1.3.2.1 states, "Named Key Positions are to be not less than one (1) FTE each and may not be 'dual – hated' with other Key Positions with the exception of the PM and Maintenance Manager." Would the Government please clarify is this is applicable to the Fort Detrick requirement?</p>	Yes it is applicable for Fort Detrick requirements.
PWS-13	PWS 1.3.2.1; Exhibit T,	<p>PWS para 1.3.2.1 states, "The contractor shall provide the definitive listing and associated Resumes of all its key personnel to the contracting officer within ten (10) calendar days after notice to proceed date"; however, Exhibit T, CDRL PM-02 requires submission 10 days after contract award. Would the Government please provide clarification on the submission date of this CDRL?</p>	Requirement is 10 days after Notice to Proceed. CDRLs will be updated to reflect NTP.
PWS-14	PWS 5.28.18	<p>According to paragraph 5.28.18, the contractor is to include a plan for resolving customer services issues with their solicitation proposal. We do not see it as a requirement in the RFP, or identified in the CDRLs list. Can the government please confirm this requirement, or remove it from the PWS?</p>	Please refer to Amendment 0001 and revised Attachment 0001 - Fort Detrick PWS; the second sentence in paragraph 5.28.18 has been removed.
PWS Section 5 Questions			
QUESTION #	RFP Reference	QUESTION	ANSWER

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW

PWS5-01	PWS 5.28.19-2.7 & 5.20.2	There is a reference to TE 1-G-003 in above reference (PWS 5.28.19-2.7 & 5.20.2) and the exhibit is listed in Section J - List of Attachments as Exhibit C, that was provided with the draft RFP. Was the bus schedule passed out by the LRC Director at Forest Glen the Exhibit C?	Exhibit C included the hours of operations. The ridership information, including shuttle information at Forest Glen, will be provided as part of the final RFP.
PWS5-02	PWS 5.28.17.1	What does COMAR in the first sentence stand for, as in COMAR 26.10.16? The acronym is not listed in 2.2 Acronyms and Abbreviations list. Is it a reference document?	COMAR stands for Code of Maryland Regulation. The PWS acronyms list provided in the final RFP will be updated to reflect this information.
PWS5-03	PWS 5.20.2	What positions in the PWS require 24/7 mission requirements?	The PWS paragraph 5.20.2 will be updated in the final RFP to reflect this information.

L&M Questions

QUESTION #	RFP Reference	QUESTION	ANSWER
LM-01	Solicitation, Section L.5.4.2.7.5(e)	May offerors include Indirect Rate Data for 2012-2020 (Budgetary for 2016-2020 and Historical for 2012-2014) in one file named "Offeror's_Name_Vol_4_IRD_2012-2020"?	Yes.
LM-02	Solicitation, Section L.5.4.2.6 and Attachment 0005	L.5.4.2.6 notes "The CLINs for Other Direct Costs (ODCs) are Government provided surrogate numbers..."; however, Attachment 0005 shows CLIN 0003AA in blue for Offerors to fill-in. Can the Government clarify whether this figure will be provided or if Offerors should propose it?	The surrogate number for the ODCs will be provided in the Formal RFP and the Attachment 0005 will reflect.

NOTE: OUTSTANDING QUESTIONS ARE UNDER GOVERNMENT REVIEW

NOTE: NEWLY ADDED ANSWERS WILL BE MARKED YELLOW